



**Nagaon G.N.D.G. Commerce College,  
Panigaon, Nagaon, Assam-782003.**

**6.3.1: The institution has effective welfare measures for teaching and non-teaching staff. Such institutional as well as government welfare measures under taken in the last five years by the college have been mentioned in below-**

Office of the Principal  
Nagaon GNDG Commerce College,  
Nagaon :: Assam

Statement of LIC Group Insurance premium for the month of March /2018 of Nagaon GNDG Commerce College, Nagaon.

Sl. No.	Name	Designation	Amount
1	Dr. Siba Ranjan Mahanta	Principal	200.00
2	Dr. Jonali Sarmah	Associate Professor	200.00
3	Mrs. Priyamboda Saikia Bora	Associate Professor	200.00
4	Md. Jhirul Islam Pathan	Associate Professor	200.00
5	Dr. Prabir Kr. Dev Purkayastha	Associate Professor	200.00
6	Sri Pradip Kumar Bora	Associate Professor	200.00
7	Sri Mridul Mahanta	Associate Professor	200.00
8	Sri Umeswar Saikia	Associate Professor	200.00
9	Dr. Satyendra Kumar Pandey	Assistant Professor	200.00
10	Sri Prasanta Kumar Hazarika	Associate Professor	200.00
11	Mrs. Biju Moni Pathak	Associate Professor	200.00
12	Sri Prafulla Saikia	Associate Professor	200.00
13	Dr. Bipin Chandra Goswami	Associate Professor	200.00
14	Sri Aranya Jyoti Gayan	Assistant Professor	200.00
15	Dr. Kalpendra Das	Assistant Professor	200.00
16	Sri Ram Prasad Patar	Assistant Professor	200.00
17	Mrs. Rupshikha Goswami	Assistant Professor	200.00
18	Sri Hitesh Chandra Das	Associate Librarian	200.00
19	Sri Naren Chandra Sarmah	U.D.A.	200.00
20	Sri Tula Ram Baidya	L.D.A.	200.00
21	Sri Jugen Kr. Saikia	L.D.A.	200.00
22	Sri Deben Chandra Bora	Library Bearer	200.00
23	Sri Lalit Chandra Nath	Grade - IV	200.00
24	Sri Dilip Deka	Grade - IV	200.00
25	Sri Dilip Bordoloi	Grade - IV	200.00
26	Sri Niranjana Bora	Grade - IV	200.00
<b>Total</b>			<b>5200.00</b>

**Total Rupees five thousand two hundred only.**

(Dr. S.R. Mahanta)  
Principal

**LIC**  
भारतीय जीवन बीमा निगम  
Life Insurance Corporation of India  
पेंशन एवं समूह योजना विभाग  
Pension and Group Schemes Department

Sl. No. 0008790  
2644 dt. 11/1/18

Branch Code : G - 404  
विभाग कोड - Division Code : 048/G404  
दिनांक - Date : 29/01/2018  
रसीद क्रमांक - Receipt No. 2213  
समय - Time : 14:13:24

GUWAHATI  
L.I.C of India  
Guwahati Divl. Office  
Jeevan Prakash  
Fancy Bazar, Guwahati 781001

निम्नलिखित के लिए सचन्यासाद प्राप्त  
Received with thanks Rs.  
से From 5200.00  
towards the following : GNDG COMM COLLEGE

**DEPOSIT MEMORANDUM**

Policy No :- GSII -- 26854

Being the amount held in Deposit for the above  
( Five Thousand Two Hundred Only )

GNDG COMM COLLEGE  
PANIGAON  
NAGAON  
PO & DT NAGAON  
ASSAM

Policy 1

(Insurance Protection shall only be provided effective from the date of acceptance of risk)

FOR PAYMENT UNDER YOUR POLICY, PLEASE SUBMIT NEFT MANDATE FORM. THIS IS MANDATORY  
(Subject To Realisation)

GNFY 5200.00

**অধ্যক্ষ কার্যালয়**  
নগাঁও গোপীনাথ দেব গোস্বামী বাণিজ্য মহাবিদ্যালয়  
পানীগাঁও : নগাঁও : পিন - ৭৮২০০১ (অসম)  
স্থাপিত - ১৯৮৪

03672-255044  
03712-236484  
94351-80438 (C)

**Office of the Principal**  
NAGAON G.N.D.G. COMMERCE COLLEGE  
Panigaon : Nagaon : Pin - 782 001 (Assam)  
Estd. 1984

Website : ngndgccollege.edu  
e-mail-ngndgcc@gmail.com  
Fax No. : 03672255727

Dr. Siba Ranjan Mahanta,  
M.A., B.Ed., Ph.D  
Principal

NAAC Accredited B  
Date : 25-01-20

Ref. No. NGNDGCC/ .....

To  
The Senior Branch Manager (P. & GS),  
Life Insurance Corporation of India,  
Guwahati Divisional Office,  
Jeevon Prakash (5<sup>th</sup> Floor)  
S.S. Road, Fancy Bazaar.

Sub: Submission of GSII premium for the month of January/2018 M.P.No.26854GSII.

Dear Sir,

Kindly acknowledge a Draft/Cheque No. "935085" Dated. 29-01-2018 of SBI or Cash for an amount of Rs. 5,200.00 (Rupees five thousand two hundred) only for GSII premium for the month of January/2018 against M.P.No.26854GSII.

Kindly issue us your official receipt of acceptance and oblige.

Thanking you.

Yours faithfully,  
(Dr. S.R. Mahanta)  
Principal,  
Nagaon GNDG Commerce College,  
Nagaon - Assam

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GOVERNMENT OF ASSAM  
OFFICE OF THE DIRECTOR OF HIGHER EDUCATION, ASSAM  
KAHILIPARA, GUWAHATI-19.

O R D E R

Under the authority of Govt. letter No. 60/03/14 dated- 25-04-94, an amount of Rs. 6940/- ( Rupees six thousand nine hundred forty) only is hereby sanctioned to Sri Deben Ch. Bora, retired Library Bearer of Nagaon G. N. D. G. Commerce College, Dist-Nagaon, Assam being the savings fund money from 01-04-2011 to 31-12-2018 under group 'D'.

His date of retirement is 31-12-2018.

The amount is debitable to the Head "8011-Insurance Pension Fund State Govt. Employees Group Scheme, 1983, Insurance / Saving Fund.

Sd/- ( J.R. Hazarika)  
Deputy Director of Higher Education, Assam,  
Kahilipara, Guwahati-19.

Dated Kahilipara, the 21-10-2022.

Memo No. DHE/PEN/GIS/174/2022/14  
Copy to:-

1. The Secretary to the Govt. of Assam, Education (Higher) Department, Dispur, Guwahati-6 for information
2. The Principal, Nagaon G. N. D. G. Commerce College, Dist-Nagaon, Assam. He is requested to draw and disburse the GIS amount of Sri Deben Ch. Bora, retired Library Bearer observing the required rules and formalities in force through the Bank Account of the payee.
3. Sri Deben Ch. Bora, retired Library Bearer of Nagaon G. N. D. G. Commerce College, Dist-Nagaon, Assam for information.
4. Guard File.

Deputy Director of Higher Education, Assam,  
Kahilipara, Guwahati-19.

Dated Kahilipara, the 21-10-2022.

Memo No. DHE/PEN/GIS/174/2022/14-A

Copy for information and necessary action to:-

1. The Accountant General (A&E) Assam, Maidamgaon, Beltola, Guwahati-29.
2. The Treasury Officer, Nagaon Treasury.

Senior Finance and Accounts Officer,  
O/O the Director of Higher Education, Assam,  
Kahilipara, Guwahati-19.

To  
S. Das.  
11/10/22



GOVERNMENT OF ASSAM  
OFFICE OF THE DIRECTOR OF HIGHER EDUCATION, ASSAM  
KAHILIPARA, GUWAHATI-19.

O R D E R

Under the authority of Govt. letter No. 60/03/14 dated- 25-04-94, an amount of Rs. 11,877/- ( Rupees eleven thousand eight hundred seventy seven) only is hereby sanctioned to Sri Prabin Ch. Bora, retired Junior Assistant of Nagaon G. N. D. G. Commerce College, Dist-Nagaon, Assam being the savings fund money from 01-04-2011 to 31-10-2017 under group 'D'.

His date of retirement is 31-10-2017.

The amount is debitable to the Head "8011-Insurance Pension Fund State Govt. Employees Group Scheme, 1983, Insurance / Saving Fund.


Sd/- ( J.R. Hazarika)  
Deputy Director of Higher Education, Assam,  
Kahilipara, Guwahati-19.

Memo No. DHE/PEN/GIS/175/2022/13

Dated Kahilipara, the 21-10-2022.

Copy to:-

1. The Secretary to the Govt. of Assam, Education (Higher) Department, Dispur, Guwahati-6 for information
2. The Principal, Nagaon G. N. D. G. Commerce College, Dist-Nagaon, Assam. He is requested to draw and disburse the GIS amount of Sri Prabin Ch. Bora, retired Junior Assistant observing the required rules and formalities in force through the Bank Account of the payee.
3. Sri Prabin Ch. Bora, retired Junior Assistant of Nagaon G. N. D. G. Commerce College, Dist-Nagaon, Assam for information.
4. Guard File.

  
Deputy Director of Higher Education, Assam,  
Kahilipara, Guwahati-19.

Memo No. DHE/PEN/GIS/175/2022/13-A

Dated Kahilipara, the 21-10-2022.

Copy for information and necessary action to:-

1. The Accountant General (A&E) Assam, Maidamgaon, Beltola, Guwahati-29.
2. The Treasury Officer, Nagaon Treasury.

/   
Senior Finance and Accounts Officer,  
O/O the Director of Higher Education, Assam,  
Kahilipara, Guwahati-19.

To  
S. Das.  
11/11/22



GOVERNMENT OF ASSAM  
OFFICE OF THE DIRECTOR OF HIGHER EDUCATION, ASSAM  
KAHILIPARA, GUWAHATI-19.

O R D E R

Under the authority of Govt. letter No. 60/03/14 dated- 25-04-94, an amount of Rs. 18,444/- ( Rupees eighteen thousand four hundred forty four) only is hereby sanctioned to Sri Tula Ram Baidya, retired Senior Assistant of Nagaon G. N. D. G. Commerce College, Dist-Nagaon, Assam being the savings fund money from 01-04-2011 to 31-01-2021 under group 'D'.

His date of retirement is 31-01-2021.

The amount is debitabale to the Head "8011-Insurance Pension Fund State Govt. Employees Group Scheme, 1983, Insurance / Saving Fund.


Sd/- ( J.R. Hazarika)  
Deputy Director of Higher Education, Assam,  
Kahilipara, Guwahati-19.

Memo No. DHE/PEN/GIS/176/2022/16

Dated Kahilipara, the 21-10-2022.

Copy to:-

1. The Secretary to the Govt. of Assam, Education (Higher) Department, Dispur, Guwahati-6 for information
2. The Principal, Nagaon G. N. D. G. Commerce College, Dist-Nagaon, Assam. He is requested to draw and disburse the GIS amount of Sri Tula Ram Baidya, retired Senior Assistant observing the required rules and formalities in force through the Bank Account of the payee.
3. Sri Tula Ram Baidya, retired Senior Assistant of Nagaon G. N. D. G. Commerce College, Dist-Nagaon, Assam for information.
4. Guard File.


  
Deputy Director of Higher Education, Assam,  
Kahilipara, Guwahati-19.

Memo No. DHE/PEN/GIS/176/2022/16-A

Dated Kahilipara, the 21-10-2022.

Copy for information and necessary action to:-

1. The Accountant General (A&E) Assam, Maidamgaon, Beltola, Guwahati-29.
2. The Treasury Officer, **Nagaon** Treasury.

  
Senior Finance and Accounts Officer,  
O/O the Director of Higher Education, Assam,  
Kahilipara, Guwahati-19.

To  
S. Das.  
11/11/22

GOVERNMENT OF ASSAM  
OFFICE OF THE DIRECTOR OF HIGHER EDUCATION, ASSAM  
KAHILIPARA, GUWAHATI-19.

O R D E R

Under the authority of Govt. letter No. 60/03/14 dated- 25-04-94, an amount of Rs. 46,464/- ( Rupees forty six thousand four hundred sixty four) only is hereby sanctioned to Mr. Prasanta Kr. Hazarika, retired Associate Professor of Nagaon G. N. D. G. Commerce College, Dist-Nagaon, Assam being the savings fund money from 01-04-2011 to 31-08-2022 under group 'A'.

His date of retirement is 31-08-2022.

The amount is debitable to the Head "8011-Insurance Pension Fund State Govt. Employees Group Scheme, 1983, Insurance / Saving Fund.

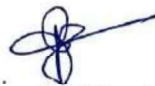
Sd/- ( J.R. Hazarika)  
Deputy Director of Higher Education, Assam,  
Kahilipara, Guwahati - 19.

Memo No. DHE/PEN/GIS/997/2022/19

Dated Kahilipara, the 11-01-2023.

Copy to:-

1. The Secretary to the Govt. of Assam, Education (Higher) Department, Dispur, Guwahati - 6 for information
2. The Principal, Nagaon G. N. D. G. Commerce College, Dist-Nagaon, Assam. He is requested to draw and disburse the GIS amount of Mr. Prasanta Kr. Hazarika, retired Associate Professor observing the required rules and formalities in force through the Bank Account of the payee.
3. Mr. Prasanta Kr. Hazarika, retired Associate Professor of Nagaon G. N. D. G. Commerce College, Dist-Nagaon, Assam for information.
4. Guard File.


  
Deputy Director of Higher Education, Assam,  
Kahilipara, Guwahati - 19.

Memo No. DHE/PEN/GIS/997/2022/19-A

Dated Kahilipara, the 11-01-2023.

Copy for information and necessary action to:-

1. The Accountant General (A&E) Assam, Maidamgaon, Beltola, Guwahati - 29.
2. The Treasury Officer, **Nagaon** Treasury.

  
Senior Finance and Accounts Officer,  
O/O the Director of Higher Education, Assam.  
Kahilipara, Guwahati - 19.

GOVERNMENT OF ASSAM  
OFFICE OF THE DIRECTOR OF HIGHER EDUCATION, ASSAM  
KAHILIPARA, GUWAHATI-19.

O R D E R

Under the authority of Govt. letter No. 60/03/14 dated- 25-04-94, an amount of Rs. 26,335/- ( Rupees twenty six thousand three hundred thirty five ) only is hereby sanctioned to Mrs. Priyamboda Saikia Bora, retired Associate Professor of Nagaon G. N. D. G. Commerce College, Dist-Nagaon, Assam being the savings fund money from 01-04-2011 to 30-09-2018 under group 'A'.

His date of retirement is 30-09-2018.

The amount is debitable to the Head "8011-Insurance Pension Fund State Govt. Employees Group Scheme, 1983, Insurance / Saving Fund.

Sd/- ( J.R. Hazarika )  
Deputy Director of Higher Education, Assam,  
Kahilipara, Guwahati - 19.


Memo No. DHE/PEN/GIS/998/2022/16

Dated Kahilipara, the 11-01-2023.

Copy to:-

1. The Secretary to the Govt. of Assam, Education (Higher) Department, Dispur, Guwahati - 6 for information
2. The Principal, Nagaon G. N. D. G. Commerce College, Dist-Nagaon, Assam. He is requested to draw and disburse the GIS amount of Mrs. Priyamboda Saikia Bora, retired Associate Professor observing the required rules and formalities in force through the Bank Account of the payee.
3. Mrs. Priyamboda Saikia Bora, retired Associate Professor of Nagaon G. N. D. G. Commerce College, Dist-Nagaon, Assam for information.
4. Guard File.

To  
S. Das -  
12/1/23


  
Deputy Director of Higher Education, Assam,  
Kahilipara, Guwahati - 19.

Memo No. DHE/PEN/GIS/998/2022/16-A

Dated Kahilipara, the

Copy for information and necessary action to:-

1. The Accountant General (A&E) Assam, Maidamgaon, Beltola, Guwahati - 29.
2. The Treasury Officer, Nagaon Treasury.

  
Senior Finance and Accounts Officer,  
O/O the Director of Higher Education, Assam,  
Kahilipara, Guwahati - 19.



GOVERNMENT OF ASSAM  
OFFICE OF THE **DIRECTOR OF HIGHER EDUCATION, ASSAM**  
KAHILIPARA, GUWAHATI-19.

O R D E R

Under the authority of Govt. letter No. 60/03/14 dated- 25-04-94, an amount of Rs. 17,049/- ( Rupees seventeen thousand and forty nine) only is hereby sanctioned to Mr. Naren Ch. Sarmah, retired Senior Assistant of Nagaon G. N. D. G. Commerce College, Dist-Nagaon, Assam being the savings fund money from 01-04-2011 to 31-08-2020 under group 'C'.

His date of retirement is 31-08-2020.

The amount is debitable to the Head "8011-Insurance Pension Fund State Govt. Employees Group Scheme, 1983, Insurance / Saving Fund.


Sd/- ( J.R. Hazarika)  
Deputy Director of Higher Education, Assam,  
Kahilipara, Guwahati – 19.

Memo No. DHE/PEN/GIS/1066/2022/35

Dated Kahilipara, the 31-03-2023

Copy to:-

1. The Secretary to the Govt. of Assam, Education (Higher) Department, Dispur, Guwahati – 6 for information
2. The Principal, Nagaon G. N. D. G. Commerce College, Dist-Nagaon, Assam. He is requested to draw and disburse the GIS amount of Mr. Naren Ch. Sarmah, retired Senior Assistant observing the required rules and formalities in force through the Bank Account of the payee.
3. Mr. Naren Ch. Sarmah, retired Senior Assistant of Nagaon G. N. D. G. Commerce College, Dist-Nagaon, Assam for information.
4. Guard File.


  
Deputy Director of Higher Education, Assam,  
(W) Kahilipara, Guwahati – 19.

Memo No. DHE/PEN/GIS/1066/2022/35-A

Dated Kahilipara, the 31-03-2023.

Copy for information and necessary action to:-

1. The Accountant General (A&E) Assam, Maidamgaon, Beltola, Guwahati – 29.
2. The Treasury Officer, **Nagaon** Treasury.

  
Senior Finance and Accounts Officer,  
O/O the Director of Higher Education, Assam,  
Kahilipara, Guwahati – 19.

GOVERNMENT OF ASSAM  
OFFICE OF THE **DIRECTOR OF HIGHER EDUCATION, ASSAM**  
KAHILIPARA, GUWAHATI-19.

**O R D E R**

Under the authority of Govt. letter No. 60/03/14 dated- 25-04-94, an amount of Rs. 31,484/- ( Rupees thirty one thousand four hundred and eighty four) only is hereby sanctioned to Mr. Pradip Kr. Bora, retired Associate Professor of Nagaon G. N. D. G. Commerce College, Dist-Nagaon, Assam being the savings fund money from 01-04-2011 to 31-03-2020 under group 'A'.

His date of retirement is 31-03-2020.

The amount is debitable to the Head "8011-Insurance Pension Fund State Govt. Employees Group Scheme, 1983, Insurance / Saving Fund.


Sd/- ( J.R. Hazarika)  
Deputy Director of Higher Education, Assam,  
Kahilipara, Guwahati – 19.

Memo No. DHE/PEN/GIS/1066/2022/34

Dated Kahilipara, the 31-03-2023.

Copy to:-

1. The Secretary to the Govt. of Assam, Education (Higher) Department, Dispur, Guwahati – 6 for information
2. The Principal, Nagaon G. N. D. G. Commerce College, Dist-Nagaon, Assam. He is requested to draw and disburse the GIS amount of Mr. Pradip Kr. Bora, retired Associate Professor observing the required rules and formalities in force through the Bank Account of the payee.
3. Mr. Pradip Kr. Bora, retired Associate Professor of Nagaon G. N. D. G. Commerce College, Dist-Nagaon, Assam for information.
4. Guard File.


  
Deputy Director of Higher Education, Assam,  
Kahilipara, Guwahati – 19.

Memo No. DHE/PEN/GIS/1066/2022/34-A

Dated Kahilipara, the 31-03-2023.

Copy for information and necessary action to:-

1. The Accountant General (A&E) Assam, Maidamgaon, Beltola, Guwahati – 29.
2. The Treasury Officer, Nagaon Treasury.

  
Senior Finance and Accounts Officer,  
O/O the Director of Higher Education, Assam,  
Kahilipara, Guwahati – 19.

GOVERNMENT OF ASSAM  
OFFICE OF THE **DIRECTOR OF HIGHER EDUCATION, ASSAM**  
KAHILIPARA, GUWAHATI-19.

No.DHE/PEN/GIS/349/2021/3

Dated Kahilipara, the 23-11-2021.

From : Sri Dharma Kanta Mili, ACS,  
Director of Higher Education, Assam  
Kahilipara, Guwahati-19.

To,

1. The Registrar of University (Newly upgradation from Provincialised colleges of Assam).
- ✓ 2. The Principal, (All Provincialised Colleges)

Sub : Regarding release of GIS money in respect of retired/deceased employees of provincialised colleges/ University (Newly upgradation from Provincialised colleges of Assam) employees of Assam.

Ref. : Govt. letter No. AHE.341/2018/22 dated-22-12-2020.

Sir/Madam,


With reference to the subject cited above, I would like to state that during submission of proposal for release of GIS savings benefit and GIS insurance benefit you are requested to take following steps as per check list to be prepared accordingly for taking necessary action.

**Check list:-**

1. Name of the retired Govt. servant & designation:-
2. Date of retirement:-
3. Form No.1:- (order issued by the Registrar/Principal indicating the name, commencement date, rate of subscription of GIS etc.
4. Form No.3:- ( Application received from the retired Govt. servant for payment of GIS benefit.
5. Form No.5:- ( Application of the nominee for payment of amount due to a deceased subscriber.
6. Statement of GIS subscription with Bill No/T.V. No. (year wise and month wise)
7. In case of no nomination is made by a deceased subscriber, an NOC in the Form of affidavit in stamp paper from other members as per NoK certificate may be submitted for payment of the GIS benefit to the payee concerned (through Notary)
8. Form No-6:- copy of nomination exercised by the deceased incumbent when he has no family.
9. Form No-7 :- copy of nomination exercised by the deceased incumbent when he has a family.

Further, you are, also requested to examine as to whether any Govt. employee under your respective jurisdiction has been enrolled as a member GIS scheme when his age has crossed 50 years on the date of appointment/provincialisation. If any such incumbents membership may be stopped and & report compliance.

Yours' faithfully,

  
Director of Higher Education, Assam  
Kahilipara, Guwahati - 19.



Name of Teacher	Arrival time	Signature	Signature	Attendance
	10/11	Feb	10/11	

**GOVERNMENT OF ASSAM**  
**FINANCE (ESTT-A) DEPARTMENT**  
**DISPUR, GUWAHATI-6.**

**ORDERS BY THE GOVERNOR**

**Notification**

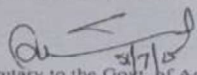
No.FEG.11/2013/Pt-II/ 28 Dated Dispur the 31<sup>st</sup> July, 2015.

**Sub : Grant of 2 years (730 days) Child Care Leave to Women employees of Government of Assam.**

Consequent upon the decision taken by the Government of Assam, relating to Child Care Leave in respect of Women employees of State Government, the Governor of Assam is pleased to order that in the Fundamental Rules and Subsidiary Rules after S.R.121 (1), the following new provision as SR-121 (2) shall be inserted, namely :-

**"SR-121 (2) : Women employees having minor children (Children upto 18 years of age) may be granted Child Care Leave (CCL) by an authority competent to grant leave, for a maximum period of two years (i.e.730 days) during their entire service for taking care of upto two minor children whether for rearing or to look after any of their needs like examination, sickness etc." subject to the following conditions :-**

- (i) The Child Care Leave (CCL) shall not be admissible, if the child is more than eighteen years of age.
- (ii) During the period of such Child Care Leave (CCL), the women employees shall be paid leave salary equal to the pay drawn immediately before proceeding on leave.
- (iii) The Child Care Leave (CCL) may be availed in more than one spell.
- (iv) The Child Care leave (CCL) shall not be debited against the leave account.
- (v) The Child Care Leave (CCL) may also be allowed for the third year as leave not due (without production of Medical Certificate).
- (vi) The Child Care Leave (CCL) may be combined with leave of any other kind, if due and admissible.
- (vii) No Child Care Leave (CCL) shall be admissible during probation period.
- (viii) The nature of Child Care Leave (CCL) shall be like the Earned Leave and therefore, Saturdays, Sundays, Gazetted holidays etc. falling during the period of Leave would also be counted for Child Care Leave (CCL), as in case of Earned Leave.
- (ix) The Child Care Leave (CCL) shall not be demanded as a matter of right and under no circumstances can any employee proceed on Child Care Leave (CCL) without prior sanction of leave by the competent authority.
- (x) The period of willful absence or unauthorized absence shall not be converted into Child Care Leave (CCL).
- (xi) The period of Earned Leave or any other kind of leave already sanctioned or availed shall not be converted into Child Care Leave (CCL) with retrospective effect.
- (xii) An application for grant of Child Care Leave (CCL) by a woman employee already on Leave (other than CCL) within India or out of India, who submits her application for grant of CCL, may be considered provided she submits application one month before the expiry of Leave. If Child Care Leave (CCL) is not sanctioned by the competent authority before the expiry of Leave, she shall have to join her duty.
- (xiii) The Child Care Leave (CCL) is meant for the care of children, therefore, LTC shall not be admissible while on Child Care Leave (CCL).
- (xiv) This provision shall take immediate effect from the date of issue of this Notification.

  
 Secretary to the Govt. of Assam,  
 Finance (Estt.-A) Department,  
 Dispur.

**Child Care Leave**

Sl. No.	Particulars	Remarks
1	Name of the IT facility	<b>Wi-Fi facility</b>
2	Description	The college authority has installed the Wi-Fi connection to facilitate students and teachers to have information regarding various data which are most important for healthy academic position of the college. To know the new ideas and knowledge of academic matters wi-fi facility can help both students and teachers.
3	Funded By	Nagaon G.N.D.G. Commerce College

### Photo



*[Signature]*

Principal  
Nagaon GNDG Commerce College

Sl. No.	Particulars	Remarks
1	Name of The Facility/Infrastructure	<b>Drinking Water facility</b>
2	Description	The college provides pure and cold drinking water facilities to both the students and staff members of the college. The college has water cooler and Aqua Guard with RO facilities in different floors of the college
3	Donated/ Funded By	Lions Club of Nowgong & Nagaon G.N.D.G. Commerce College.

### Photo



*D. Barua*

**Principal**  
**Nagaon GNDG Commerce College**  
**Nagaon :: Assam**



Sl. No.	Particulars	Remarks
1	Name of The Facility/Infrastructure	<b>Canteen facility</b>
2	Description	A canteen is very much essential for college for providing quality food to the college community at the minimum reasonable price. Emphasizing upon this the college has constructed a new two storied canteen under RUSA 2.0. However the project is not yet completed.
3	Funded By	RUSA 2.0 Govt. of Assam.

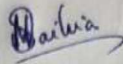
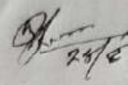
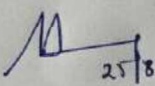

**Photo**



*[Handwritten Signature]*

**Principal**  
**Nagaon GNDG Commerce College**  
**Nagaon :: Assam**

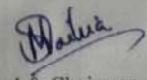
**SCREENING COMMITTEE FOR PROMOTION INTO ASSISTANT PROFESSOR (STAGE-II)**  
**UNDER CAREER ADVANCEMENT SCHEME**  
**DEPARTMENT OF FINANCE**  
**NAGAON GNDG COMMERCE COLLEGE**  
**DATE: 25/08/2023**

<u>Sl. No</u>	<u>Name of the Members Present</u>	<u>Signature</u>
1.	Dr. Mriganka Saikia Principal & Secretary Nagaon GNDG Commerce College	
2.	Dr. Balin Hazarika Associate Professor Department of Commerce Koliabor College	
3.	Prof. Sailen Sarma Associate Professor Department of Commerce Nowgong College (Autonomous)	
4.	Prof. Mridul Mahanta Academic Coordinator, Nagaon GNDG Commerce College	

**Proceeding**

The Screening Committee meeting for promotion into Assistant professor (Stage-II) under Career Advancement Scheme (CAS) in the Department of Finance of the college is held on 25/08/2023 at 11.00 a.m at the Principal's Chamber under Chairmanship of Dr. Mriganka Saikia, Principal, Nagaon GNDG Commerce College, Dr. Balin Hazarika, Associate Professor, Department of Commerce, Koliabor College (Subject Expert) and Prof. Sailen Sarmah, Associate Professor, Department of Commerce, Nowgong College (Autonomous) (Subject Expert), Prof. Mridul Mahanta, Academic Coordinator, Department of Accountancy, Nagaon GNDG Commerce College have attended the meeting for screening. Dr. Kalpendra Das, Assistant Professor in Finance Department attended as the incumbent for promotion into Assistant Professor (Stage-II). The committee has examined and verified all the relevant documents of the incumbent and found that he has fulfilled requirements as per DHE's Guidelines No. G (B) UGC/API/1359/2014/1613/10/2014 and Govt. notification No. G(B) UGC.132/2010/pt/54 dated Kahilipara the 6<sup>th</sup> January, 2014 and has found that he has fulfilled all the terms and conditions laid therein.

Therefore, the committee has unanimously resolved to recommend that Dr. Kalpendra Das to be promoted into Assistant Professor (Stage-II) as per UGC norms w.e.f 26/04/2023 and that the Director of Higher Education, Govt. of Assam is requested for approval.

  
Principal & Chairman  
Screening Evaluation Committee  
**PRINCIPAL**  
**NAGAON GNDG**  
**COMMERCE COLLEGE**  
**NAGAON - ASSAM**

GOVERNMENT OF ASSAM  
OFFICE OF THE DIRECTOR OF HIGHER EDUCATION, ASSAM  
KAHILIPARA:.....GUWAHATI-781 019  
\*\*\*\*\*

No.G(B) UGC/API/1359/2014/ 16

Dated Kahilipara, the 13-10-2014

From:- Sri P. Jidung, *M.A., M.Phil., B.AES.*  
Director, Higher Education, Assam  
Kahilipara, Guwahati-19.

To:- The Principal (all)  
..... College/ Mahavidyalaya  
P.O.-..... District-.....

Sub:- Placement in Senior Scale, Selection Grade Scale and Associate Professor Scale  
i.e. stage promotion from one stage to another stage.

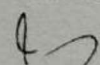
Ref:- This office letter No.G(B)UGC.132/2010/Pt/54, dated 06-01-2014.

Sir,

In continuation to this office letter mentioned under reference on the subject cited above, I would like to forward herewith a format for Assessment of API for necessary stage promotion in respect of Assistant Professors and Librarians of Colleges.

In this regards, it may be stated here that this format is applicable only for Assistant Professors and Librarians who are eligible to get stage promotion after 13-11-2013.


Yours faithfully

  
Director, Higher Education, Assam  
Kahilipara, Guwahati - 19.


Memo No.G(B) UGC/API/1359/2014/  
Copy to :

Dated Kahilipara, the 13-10-2014

- 1) The Commissioner and Secretary to the Govt. of Assam, Education (Higher) Department, Dispur, Guwahati-6 for favour of kind information.
- 2) Guard file.

  
Director, Higher Education, Assam  
Kahilipara, Guwahati - 19.

***Appraisal system and career development/progression of Teaching & Non-teaching staff of college.***

  
Principal  
Nagaon GNDG Commerce College  
Nagaon :: Assam



JANUARY 2021 5% INCREMENT								
Sl. No.	Name	Designation	Basic	Allowance	Gross	Deduction	Net Amount	Signature
1	Sri Parvanta K. Hazarika	V.P.	1000.00	—	1000.00	—	1000.00	
2	Mr. Rup Sankha Goswami	Asst. Prof.	11576.00	—	11576.00	—	11576.00	
3	Sri Nipon Hazarika	Asst. Lib.	10474.00	—	10474.00	—	10474.00	
4	Mr. Kanchan Jyoti Das	Asst. Prof.	5184.00	—	5184.00	—	5184.00	
5	Miss Nalini Baruah	Asst. Lib.	8712.00	—	8712.00	—	8712.00	
6	Sri Tula Kanta Barua	Asst. Lib.	300.00	—	300.00	—	300.00	
7	Mr. Jagendra K. Saitia	J/A	10836.00	—	10836.00	—	10836.00	
8	Mr. Sekhar Das	Asst. Lib.	8682.00	—	8682.00	—	8682.00	
9	Mr. Suman Saitia	J/A	6746.00	—	6746.00	—	6746.00	
10	Mr. Joyanta K. Saitia	J/A	6367.00	—	6367.00	—	6367.00	
11	Mr. Bimal Modoi	J/A	5789.00	—	5789.00	—	5789.00	
12	Mr. Nalini Baruah	J/A	5209.00	—	5209.00	—	5209.00	
13	Mr. Pramod Barua	J/A	5789.00	—	5789.00	—	5789.00	
14	Mr. Jiten Saitia	J/A	5789.00	—	5789.00	—	5789.00	
15	Mr. Dilip Baruah	J/A	100.00	—	100.00	—	100.00	
16	Mr. Chandan Barua	Sweepers	3241.00	—	3241.00	—	3241.00	

JANUARY 2022 (5% INCREMENT)								
Sl. No.	Name	Designation	Basic	Allowance	Gross	Deduction	Net Amount	Signature
1	Sri Parvanta K. Hazarika	V.P.	1000.00	—	1000.00	—	1000.00	
2	Mr. Rup Sankha Goswami	Asst. Prof.	12680.00	—	12680.00	—	12680.00	
3	Miss. Bidisha Barua	Asst. Lib.	8725.00	—	8725.00	—	8725.00	
4	Mr. Nipon Hazarika	Asst. Prof.	10500.00	—	10500.00	—	10500.00	
5	Mr. Shikhar Jyoti Das	Asst. Prof.	500.00	—	500.00	—	500.00	
6	Mr. Suman Saitia	Junior Asst.	8400.00	—	8400.00	—	8400.00	
7	Mr. Nalini Baruah	Lib.	7350.00	—	7350.00	—	7350.00	
8	Mr. Rajesh Debarua	Lib.	7350.00	—	7350.00	—	7350.00	
9	Mr. Bimal Modoi	Lib.	6603.00	—	6603.00	—	6603.00	
10	Mr. Nalini Baruah	Lib.	5789.00	—	5789.00	—	5789.00	
11	Mr. Pramod Barua	Lib.	6603.00	—	6603.00	—	6603.00	
12	Mr. Jiten Saitia	Lib.	6603.00	—	6603.00	—	6603.00	
13	Mr. Dilip Baruah	Lib.	150.00	—	150.00	—	150.00	
14	Mr. Chandan Barua	Sweepers	3241.00	—	3241.00	—	3241.00	
15	Mr. Jagendra K. Saitia	Junior Asst.	15780.00	—	15780.00	—	15780.00	

5% annually increment to Part-time teaching & non-teaching staff of college.


*[Signature]*  
Principal  
Nagaon GNDG Commerce College  
Nagaon :: Assam

# MEDICAL ROOM

## NAGAON G.N.D.G. COMMERCE COLLEGE



*Certified.*

  
(Dr. M. Saikia)  
Principal,  
NAGAON GNDG COMMERCE COLLEGE  
NAGAON, ASSAM




# INDOOR STADIUM

## NAGAON G.N.D.G. COMMERCE COLLEGE



*Certified.*

  
(Dr. M. Saikia)  
Principal,  
Nagaon GNDG Commerce College  
Nagaon, Assam  
**PRINCIPAL  
NAGAON GNDG  
COMMERCE COLLEGE  
NAGAON : ASSAM**




# PARKING

## NAGAON G.N.D.G. COMMERCE COLLEGE



*Certified.*

  
(Dr. M. Saikia)  
Principal,  
Nagaon GNDG Commerce College  
Nagaon - Assam  
PRINCIPAL  
NAGAON GNDG  
COMMERCE COLLEGE  
NAGAON - ASSAM

# LIBRARY

## NAGAON G.N.D.G. COMMERCE COLLEGE



*Certified.*

*Dr. M. Saikia*  
(Dr. M. Saikia)


Principal,  
Nagaon GNDG Commerce College  
Nagaon, Assam  
PRINCIPAL  
NAGAON GNDG  
COLLEGE  
NAGAON : ASSAM

# GYM

## NAGAON G.N.D.G. COMMERCE COLLEGE



*Certified.*

  
(Dr. M. Saikia)  
Principal,  
Nagaon GNDG Commerce College  
Nagaon, Assam.  
PRINCIPAL  
NAGAON GNDG  
COMMERCE COLLEGE  
NAGAON : ASSAM



# TEACHER'S COMMON ROOM

## NAGAON G.N.D.G. COMMERCE COLLEGE



*Certified.*

(Dr. M. Saikia)

Principal,  
Nagaon GNDG Commerce College  
Nagaon Assam.  
PRINCIPAL  
NAGAON GNDG  
COMMERCE COLLEGE  
NAGAON : ASSAM

# DEPARTMENTAL COMMON ROOM

## NAGAON G.N.D.G. COMMERCE COLLEGE


### MIL DEPARTMENT



### ECONOMICS DEPARTMENT



*Certified.*

  
(Dr. M. Saikia)  
Principal,  
Nagaon G.N.D.G. Commerce College  
NAGAON : ASSAM


## ACCOUNTANCY DEPARTMENT



## FINANCE DEPARTMENT



*Certified.*

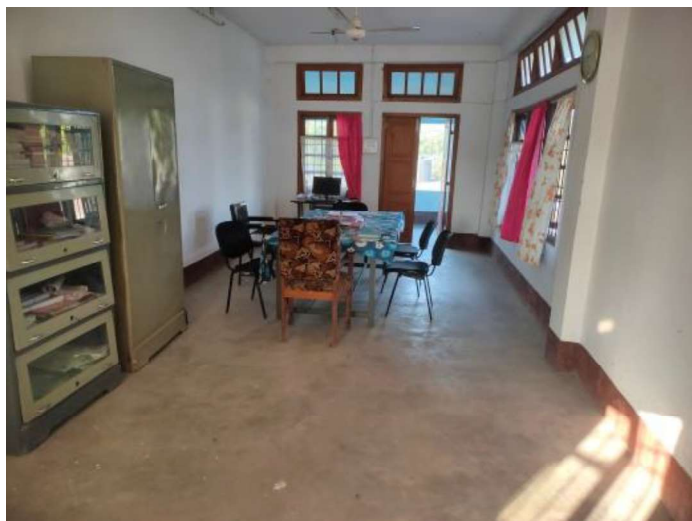
  
(Dr. M. Saikia)  
Principal,  
Nagaon GNDU Commerce College  
NAGAON : ASSAM



## MANAGEMENT DEPARTMENT




## BBA DEPARTMENT



## M.COM. DEPARTMENT



*Certified.*

  
(Dr. M. Saikia)  
Principal,  
Nagaon GNDG Commerce College  
Nagaon, Assam  
PRINCIPAL  
NAGAON GNDG  
COMMERCE COLLEGE  
NAGAON : ASSAM