

Prospectus 2021-22



Nagaon Gopinath Dev Goswami Commerce College

Affiliated to Gauhati University
NAAC B++ accredited
CGPA-2.81



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद
विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

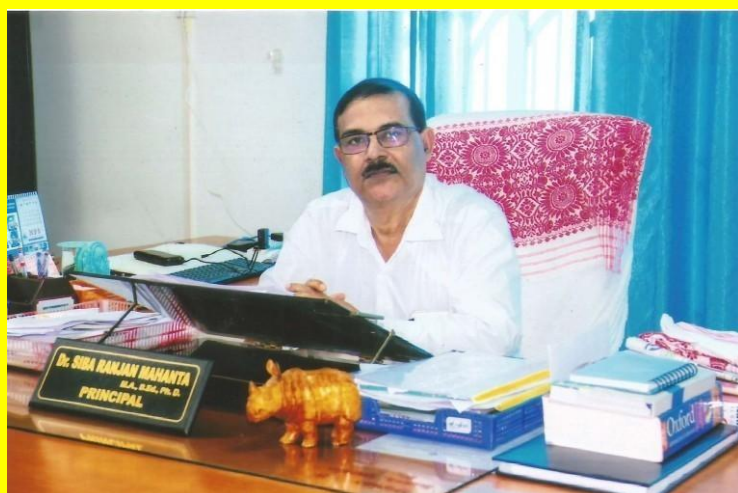
*The Executive Committee of the
National Assessment and Accreditation Council
on the recommendation of the duly appointed
Peer Team is pleased to declare the
Nagaon G. N. D. S. Commerce College
Jyotinagar, Panigaon, Nagaon, affiliated to Gauhati University,
Assam as
Accredited
with CGPA of 2.81 on seven point scale
at B⁺⁺ grade
valid up to November 04, 2021*

Date : November 05, 2016



D. Singh
Director

From Principal's Desk



My dear students/friends

I offer my heartiest welcome to all of you to Nagaon G.N.D.G. Commerce College and hope you will enrich yourself by taking higher education in our college. I am happy that you have selected our institutions for transformation of your personality and also fulfill your hidden dreams for your future. Higher education today opens so many horizons for an individual to shape his or her ambitions. It provides new hopes and also develops new values. Not only that it also strengthens individual competencies and develops commitments towards own self as well as for the society.

The acquisition of scientific attitude is one of the most important outcomes of Science. Modern Society is being influenced by the scientific environment and its applications and science become an integral part of our life.

On the other hand Commerce education covers diversified field of education and research in different aspects of business environment. It includes Financial Marketing, Accounting, Human Resource Management, Entrepreneurship Development etc. So definitely it has great potentialities for employment. To meet the growing needs of the present society both scientific attitudes, economical and business concepts are very important.

Nagaon G.N.D.G. Commerce College has already completed successfully 36 years of its journey in the field of higher education. We have committed teaching and non-teaching staff along with good infrastructure. I hope that you will feel proud to be a part of this esteemed institution of higher education. With best wishes to all of you.

(Dr. Siba Ranjan Mahanta)

Principal & Secretary

Sharing a culture of intellectual social responsibility



UNITED NATIONS
**academic
impact**

Sharing
a Culture
of Intellectual
Social
Responsibility

The United Nations

welcomes

Nagaon GNDG Commerce College, India

*as a member of the United Nations Academic Impact
and values its commitment to the following ten principles*

Commitment to the United Nations Charter

Human rights

Educational opportunity for all

Higher education opportunity for every interested individual

Capacity-building in higher education systems

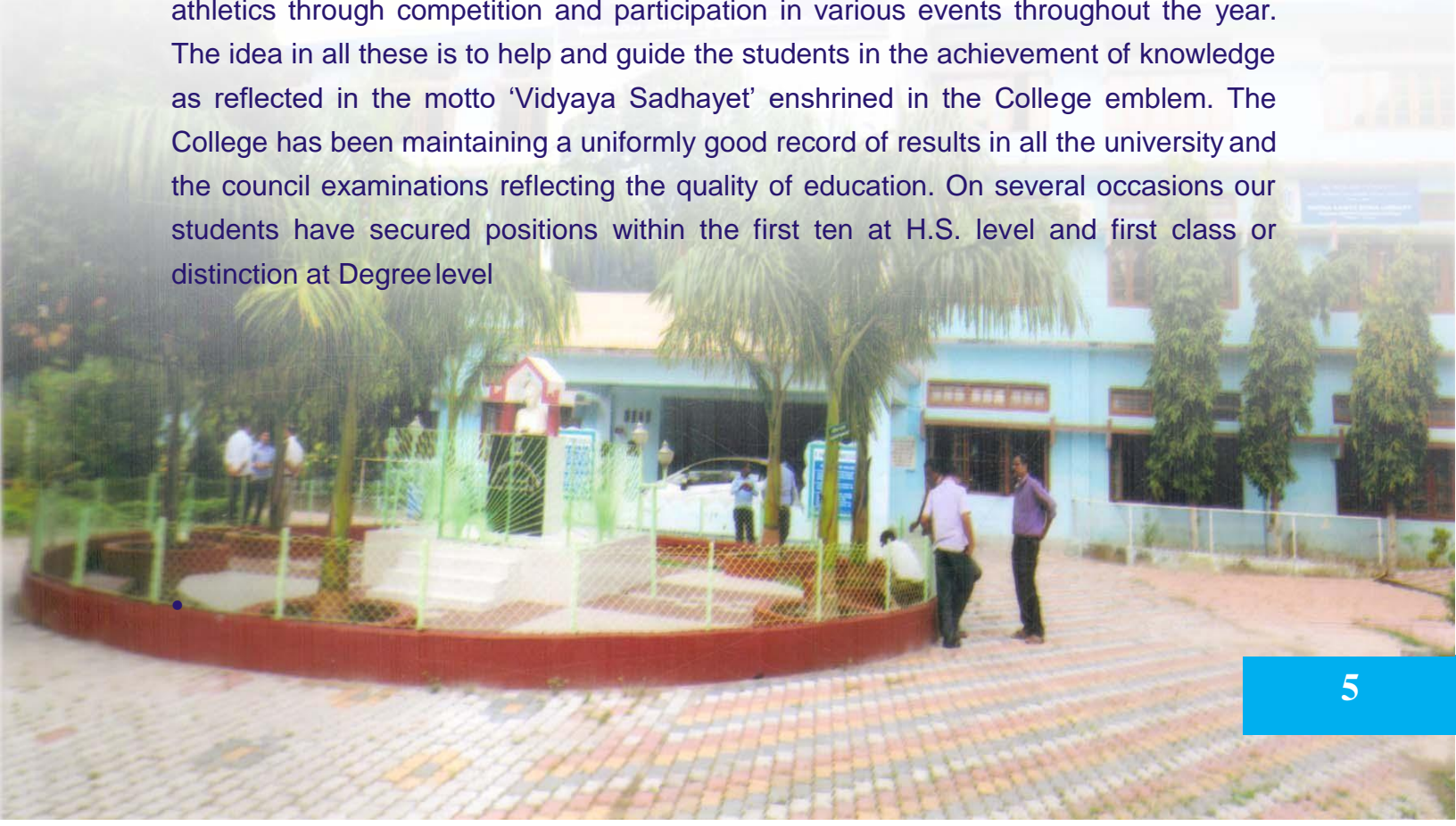
- ▶ Global citizenship
- ▶ Peace and conflict resolution
- ▶ Addressing poverty
- ▶ Sustainability
- ▶ The “unlearning” of intolerance

Maher Nasser

Acting Head for Communications and Public Information
Department of Public Information
United Nations

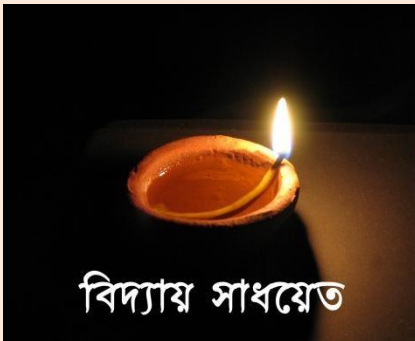
Down Memory Lane

Nagaon Gopinath Dev Goswami Commerce College is the only full-fledged institution of higher education in commerce, in the entire Central Assam region. The College came into existence on 24th September, 1984 in the premises of Sankardev Natya Chora under the name of Nagaon Commerce College. It was renamed as Nagaon GNDG Commerce College after the name of Late Gopinath Dev Goswami, an illustrious son of Nagaon and was shifted to its present site at Panigaon, Nagaon in 1989. The College owes its existence to the pioneering and tireless work of its founder president Late Ratnakanta Bora, Rtd. I.A.S. and the founder-Principal Sjt. Kamal Chandra Goswami and the generous donations of the family of Late Gopinath Dev Goswami. Starting with only 139 students in the year of its inception, the College has blossomed into a premier institution for commerce education with a sizable number of students in its rolls every year. The College has maintained a consistently good academic record at different levels of university and council examinations and has thus, created a niche for itself in the field of commerce education. The College with a dedicated teaching faculty and an efficient administrative staff under the guidance of an able principal makes a sincere attempt to prepare the students for a good career in commerce and industry and helps them to build up character and personality as becoming of responsible citizens. The College offers ample opportunities to the students to develop their finer facilities in art, culture and literature and physical facilities in sports and athletics through competition and participation in various events throughout the year. The idea in all these is to help and guide the students in the achievement of knowledge as reflected in the motto 'Vidyaya Sadhayet' enshrined in the College emblem. The College has been maintaining a uniformly good record of results in all the university and the council examinations reflecting the quality of education. On several occasions our students have secured positions within the first ten at H.S. level and first class or distinction at Degree level



VISION :

- - To impart education particularly in commerce and science in three years degree course and two years PG course under Gauhati University.
 - To inculcate modern scientific outlook and secular values among the students.
 - To build up good moral character and discipline among the students and provide facilities for extracurricular activities in art, culture, sports, athletics, social services etc.
 - To set high standards of excellence in imparting commerce education to produce competent graduates and post graduates with skill attitude and knowledge for
 - Successful handing of trade and industry and enable them to compete for all types of jobs in commercial, secretarial, administrative as well as teaching fields.
 - To work for the transformation of commerce education into business education with a view to provide greater flexibility and broader perspective to cope with the growing complexities and rapidly changing character of the business environment.
- 
- To interweave commerce, management and information technology into an integrated discipline and to provide students with essential occupational background and technical knowledge so as to make them employment worthy or enable them to get self-employed and become effective agents of industrial and economy growth.
 - To serve as an effective instrument of development and change.



“বাণিজ্যে বসতি লক্ষীঃ
তদর্ধ কৃষি কৰ্ম্মানি
তদর্ধ ৰাজ সেৱায়াং
ভিক্ষায়াং নৈৰ নৈৰ চঃ ॥”

INFORMATION FOR STUDENTS

CAMPUS

The sprawling college campus extends along the National Highway No. 37 at the eastern end of Nagaon Municipality. The college is situated within the municipal area and has easy access to all the modern amenities available in the district head quarter town. Away from the din and bustle of the town, the green surroundings and the peaceful atmosphere provides an ideal ambience for the students to pursue their studies and other related activities in the college.

The college has an administrative building and separate academic blocks for B. Com, M. Com. B.Sc. and BBA classes.

AFFILIATION: The College was affiliated to Gauhati University in 1989 and has been permanently affiliated in 2003. It is also included in sec. 2(f) of UGC Act. 1956 on April, 2006.

UNIFORM

B. Com.

Boys: Black Pant, Blue Check Shirt, Black Leather Shoes
Girls: Blue Striped Kurta with Mandarin / Nehru Collar, Black Salwar or Churidaar, Black Dupatta, Black Sandals/Shoes.

M.Com.

Boys: Sky Blue Shirt (Plain), Black Pant
Girls: Sky Blue Kurta, White Pant, White Dupatta
Black sweater during winter.

B.B.A.

Boys: Black Pant, Light Purple Shirt, Light Purple Tie with dark blue Stripes & Black Leather Shoes.
Girls: Black Pant, Light Purple Shirt, Light Purple Tie with dark blue Stripes & Black Leather Shoes.
Black Blazer during winter.

B. Sc.

Boys: Black Pant, White Shirt, Black Leather Shoes.
Girls: Black Churidaar or Salwar, White kurta
Black Dupatta.
Black Sweater during winter.



INFORMATION FOR STUDENTS

IDENTITY CARD

A transferable Identity Card is issued to each student at the time of admission into the college. The Card containing relevant information of the holder together with a recent passport size photograph must be duly endorsed by the Principal. The Card is essential for recognition of any claim by the student concerned and must be produced when asked for.

COURSES OF STUDY (Under Graduate CBCS (UGCBCS) Programmes :

The college offers the following Courses:

1. B. Com. (Semester system with major in Accountancy, Finance and Management under Gauhati University). (CBCS)
2. B.Sc. (3 Year Semester Course with major in Physics, Chemistry, Botany, Zoology & Mathematics) (CBCS)
3. BBA (3 years semester course under Gauhati University) (CBCS)
4. M.Com. (Two years semester course under Gauhati University) (CBCS)
5. Career Oriented Courses in
 - (a) Travel and Tourism Management. (b) Insurance Marketing.
6. KKHSOU (B.A and B.Com.)
7. IDOL (M.Com.)
8. NSE Certificate Capital Market Professional (NCCMP) Course.

For attention of Guardians and Students:

- Please go through the prospectus carefully before signing the Admission Form.
- Students will be selected strictly on the basis of merit.
- Seats are reserved for students belonging to SC/ST/MOBC/OBC/Physically handicapped as per govt. Rules.
- Admission to the College Hostel will be on the basis of merit after the college admission.

The following documents should be produced at the time of admission:

Original Marksheet, Certificate of the last qualifying examination, Caste Certificate, Gap Certificate if any. Provisional certificate will not be accepted.

Income certificate of parents must be produced if opting for free admission scheme of Assam government.

Filling up the registration form immediately after the admission is mandatory for registration under G.U.

All the internal and sessional examinations and assignments are a part of the university examinations and are conducted according to university guidelines. 75% attendance is compulsory to qualify in the sessional examination.

Eligibility Criteria :

B.Com: Candidates who pass H.S.(10+2) Examination in Science / Arts / Commerce under SEBA/AHSEC/CBSE with at least 50% are eligible to apply.

Admission to the college is strictly on the basis of merit. But there is reservation for candidates belonging to S.C./S.T./ PWD/OBC/MOBC Categories.

The candidates selected for Degree Course must get themselves admitted on the very day of the interview. Failure to turn up at the interview will forfeit the claim for admission. The date of commencement of the new classes is announced after the admission.

B.Sc. : Candidates securing 50% and above marks secured in H.S. (10+2) Exam in Science under SEBA/CBSE/AHSEC can apply

M.Com. : Students passed in the Common Entrance Test conducted by GU only can apply for M.Com Regular Courses.

BBA : Candidates who pass HS10+2 Examination in Arts, Science or Commerce under AHSEC or from any other Board or Council recognized by Gauhati University securing at least 45% marks or who pass the 3 years diploma course in Engineering recognized by the G.U with at least 50% are eligible to apply.

KKHSOU : (i) BA (ii) Tourism and Hospitality Management. (Iii) B.Com

- Students who passed 10+2 in Arts or Commerce stream
- Those completing 18 years of age on 1st July in the given year of admission.
- Any drop out candidate may take admission in the said programmes.

IDOL : M.Com : Bachelor degree in commerce from any recognised Indian or Foreign University

NUMBER OF SEATS AVAILABLE:

B.Com. 1st Sem. Honours : 300

BBA : 25

M.Com (Honours) : 60

B.Sc. 1st Sem. Honours: 115

Physics-25

Chemistry-20

Botany-20

Zoology-20

Mathematics-30

Computer Science-Regular-20

College Environment

Library: The college has a well-equipped digitalized central library and well-furnished reading rooms for both teachers and students

On weekdays the reading hall remains open for students from 9 AM to 4PM.

Home Lending : Monday to Friday - 11 A.M. to 3 P.M.

Number of books issued per reader's ticket

Degree (B.Sc.) --- 3 Books per ticket.

Degree (B.Com.) --- 4 Books per ticket.

BBA --- 4 Books per ticket.

M.Com. — 4 Books per ticket.

Strict silence must be maintained by the students in the reading hall and the library. The students must bring with them their own identity card and the reader's ticket while entering library and reading hall. Books are issued for a period of 15 (fifteen) days against the

reader's ticket. Late fee of Rs. 5/- (five) per day will be charged for the period of delay from the date given on the due date slip in the book. The facility may be suspended in case of students not co-operating as per the rules of library. Strict action will be taken if books / furniture's are misused, damaged by the students. Any kind of discussion is forbidden. IDOL & KKHSOU students may be allowed to use college library with due

permission of the concerned authority.

Girls' Hostel : Nagaon GNDG Commerce College has a girls' hostel with a capacity of housing 38 boarders at present. Admission to the hostel is strictly on the basis of merit.



Students facilities

Scholarships, Prizes etc :

The College office helps and guides the eligible students in getting State and Central govt. Scholarships such as National Merit, State Merit, ST/OBC/SC ,Minority scholarships and other government scholarships like Ishan Uday etc.

The College offers Nagaon GNDG Commerce College Merit awards comprising book packets and certificates of appreciation to-

- i) the student who obtain the highest total marks amongst the candidates of the college in the 1st, 2nd, 3rd, 4th, 5th and 6th Semester Final Examination.
- ii) the student who secure highest position amongst the candidates of major subjects.
- iii) the students making a mark in the Sport/Music/Art etc in the National and State level..

Financial Aids and Assistance :

Financial assistance is granted from the Student's Welfare Fund. Such awards are made annually on receiving application from deserving students subject to availability of fund. Meritorious but poor students are chosen to avail assistance from the Ratna Nyas.

Co-curricular activities and students' association:

The Nagaon GNDG Commerce College Students Union is the General Body of the students of the college. Its membership is compulsory for every student of the college. Office bearers are elected annually. The Principal of the college is the ex-officio President of the Union Society. He has the absolute power to dissolve the elected office bearers body and to nominate office bearers under extraordinary circumstances.

The students render social services. The students' union organises various activities mainly, Games and Sports, Debates, Cultural programmes and Social Service among the students. It also brings out a magazine annually for developing the creative potentialities of students. The college is also endeavouring to set up some units/association related to Co-Curricular activities and to organise Ratna Kanta Bora memorial debating competition in state level.

National service scheme :

The College has a recognised N.S.S. Unit and Red Ribon Club under AID's Control Society of Assam. The students render various services under the guidelines of these units and competent volunteers are selected to join National level camps.

Programme Officer : Prof Bhupesh Tumung. Assistant Professor,

Contact No. (M) 9101783974

Students facilities

Extension Education : Extension as the third dimension in higher education is an umbrella term which includes adult education; population education and community education through field out-reach activities. The College organizes extension lectures on the various subjects and recent issues which are relevant to the society and students. Various community oriented programmes may includes, survey of the neighbourhood area, organizing health check-up camps and blood donation camps, arranging Yoga Training Camps and meditation classes etc. There are also provision for imparting Aesthetic Education to the students, by organising a series of extension lectures and workshops on appreciation of Literature, Dance, Painting and such other art forms.

UGC Approved Career Counselling and Placement Cell : A career guidance cell has recently been setup in the college to provide information & knowledge to the students on various career opportunities available. Its prime objective is to disseminate information regarding education, employment and management in and outside the state and also enable students to prepare for various competitive examinations. With this end in view spoken English classes, personality development classes, career counseling for M.B.A, C.A. ICWA and other examinations will be provided by the cell.

Language Lab :

The College has a well-equipped language lab with the capacity of 10 students at a time. It offers good opportunity to students to acquire knowledge and develop skill in speaking a language.

Gymnasium : The College has a well-equipped gymnasium to help students maintain good health and keep themselves physically fit.



“If you cannot appreciate what you have at the moment, how can you value what the future has in store.”

Different activities of the College



Different activities of the College



Different activities of the College



Different activities of the College



Different activities of the College





Computer Lab NGNDGC College





GAUHATI UNIVERSITY
Office of the Academic Registrar

GOPINATH BARDOLOI NAGAR: :GUWAHATI- 14, ASSAM :: INDIA

No. GU/Acad/2021/7825

Dated: 27/07/2021

NOTIFICATION

Revised Academic Calendar as per the UGC Guidelines on Examinations and Academic Calendar in view of the COVID-19 Pandemic - July 2021

Sl no	Event	Date
1	Completion of Admission Process for Undergraduate and Postgraduate Programmes in online/offline/blended mode (as per suitability)	30 th September, 2021
2	Commencement of Classes for intermediate semester/year students in online/offline/blended mode	As early as possible
3	Commencement of Classes of Undergraduate and Postgraduate students' Fresh batch (First Semester/Year)	1 st October, 2021
4	Preparatory Break	7 days before examinations start
5	Conduct of Examinations	January, 2022
6	Semester Break	7 days after completion of examinations
7	Commencement of Classes for Even Semester	Latest by 15 th Feb, 2022
8	Preparatory Break	7 days before examinations start
9	Conduct of Examinations	June, 2022
10	Semester Break begins (Summer vacation)	10 th July, 2022 to 31 st July, 2022
11	Commencement of next Academic Session for this batch	1 st August, 2022


Note: Depending on requirement, there may be changes whenever necessary.

This supersedes the earlier notification GU/Acad/2020/6607 dated 21/12/2020.
This is issued with the approval of Hon'ble Vice Chancellor dated 27/07/2021.


Academic Registrar, GU
27/07/2021

Copy forwarded for information and necessary action to:

1. All Heads of the Teaching Department, GU
2. The Principal of all Affiliated Colleges under GU
3. The Secretary to the Hon'ble Vice Chancellor, GU
4. The Secretary to the Registrar, GU
5. The Secretary, University Classes, GU
6. The Director, IQAC, GU
7. The Controller of Examinations, GU
8. The Deputy Controller of Examinations, GU
9. The System Officer to upload in the website
10. Office file.


Academic Registrar, GU
27/07/2021

Fees Structure:

Degree	1 st , 3 rd & 5 th Semester
B.Com Honours Course	1 st Sem. Honours : @ 5540/- As per Government rules.
B.Sc. Honours Course	8000.00 (Per Semester)

Fees Structure (M.Com.) Regular : Rs. 11,000/- (Per Semester)

Students desirous to take up major will be allowed to give three choice of subjects according to their preference and seats will be filled accordingly. If the seats of a particular subject is filled up major will be allotted in the subjects of 2nd or 3rd preference as given by the student. There will be no major selection test.

B.B.A. Course comprises 3 academic years and each academic year consists of 2 semesters. Each semester shall approximately consist 19 weeks of teaching.

BBA Fees Structure

Admission fees : Rs. 14,000/- per semester. It has to be paid in two installments.

1st installment at the time of admission.

2nd installment before the semester end exam.

(Internship facilities will be provided)

Duration of the Semester

1st, 3rd & 5th Semester - July to December

2nd, 4th & 6th Semester - January to June

REQUIREMENT FOR AN UNDER GRADUATE DEGREE

The following table indicates the requirements for successful completion of under-graduate degree in Gauhati University –

DEGREE	MINIMUM REQUIREMENTS
Undergraduate Degree with Honours (all disciplines)	<ul style="list-style-type: none"> • 14 core papers in that discipline • 2 Ability Enhancement Compulsory Courses • 2 Skill Enhancement Courses (minimum) • 4 Discipline Specific Elective • 4 Generic Elective papers
Undergraduate Degree (in Science)	<ul style="list-style-type: none"> • 4 core papers each in three disciplines of choice • 2 Ability Enhancement Compulsory Courses • 4 Skill Enhancement Courses (minimum) • 2 papers each of Discipline Specific Elective papers based on three disciplines of choice selected above respectively.
Undergraduate Degree in Humanities/ Social Sciences/Commerce	<ul style="list-style-type: none"> • 4 core papers each in two disciplines of choice • 2 core papers each in English and MIL/Alt English respectively. • 2 Ability Enhancement Compulsory Courses • 4 Skill Enhancement Courses (minimum) • 2 papers each from a list of Discipline Specific Elective papers based on the two disciplines of choice selected above • 2 papers from the list of Generic Elective papers.

Credit Allocation (B.Sc. Honours)

B.Sc. G.U. syllabus link : *You can directly view the syllabi at* <https://syllabus.gauhati.ac.in>

&

<https://syllabus.gauhati.ac.in/ug/courses/honours/chemistry>

Course	*Credits	
	Theory + Practical	Theory + Tutorial
I. Core Course (6 Credits)		
(14 Papers)	14×4=56	14×5=70
Core Course Practical / Tutorial*		
(14 Papers)	14×2=28	14×1=14
II. Elective Course (6 Credits)		
(8 Papers)		
A.1. Discipline Specific Elective (4 Papers)	4×4=16	4×5=20
A.2. Discipline Specific Elective Practical / Tutorial* (4 Papers)	4×2=8	4×1=4
B.1. Generic Elective / Interdisciplinary (4 Papers)	4×4=16	4×5=20
B.2. Generic Elective Practical/Tutorial* (4 Papers)	4×2=8	4×1=4
Optional Dissertation or project work in place of one Discipline Specific Elective paper (6 credits) in 6th Semester		
III. Ability Enhancement Courses		
1. Ability Enhancement Compulsory Courses (AECC) (2 Papers of 4 credit each)	2×4=8	2×4=8
Environmental Science		
English Communication		
2. Skill Enhancement Courses (SEC) (Minimum 2) (2 Papers of 4 credit each)	2×4=8	2×4=8
Total credit	148	148

*wherever there is a practical there will be no tutorial and vice-versa.

Credit Allocation (BA/B.Com. Honours)

B.Com. G.U. syllabus link : *You can directly view the syllabi at* <https://syllabus.gauhati.ac.in>

&

<https://syllabus.gauhati.ac.in/ug/courses/honours/commerce>

Course	*Credits	
	Theory + Practical	Theory + Tutorial
I. Core Course (6 Credits)		
(14 Papers)	14×4=56	14×5=70
Core Course Practical / Tutorial*		
(14 Papers)	14×2=28	14×1=14
II. Elective Course (6 Credits)		
(8 Papers)		
A.1. Discipline Specific Elective (4 Papers)	4×4=16	4×5=20
A.2. Discipline Specific Elective Practical / Tutorial* (4 Papers)	4×2=8	4×1=4
B.1. Generic Elective / Interdisciplinary (4 Papers)	4×4=16	4×5=20
B.2. Generic Elective Practical/Tutorial* (4 Papers)	4×2=8	4×1=4
Optional Dissertation or project work in place of one Discipline Specific Elective paper (6 credits) in 6th Semester		
III. Ability Enhancement Courses		
1. Ability Enhancement Compulsory Courses (AECC) (2 Papers of 4 credit each)	2×4=8	2×4=8
Environmental Science		
English/MIL Communication		
2. Skill Enhancement Courses (SEC) (Minimum 2) (2 Papers of 4 credit each)	2×4=8	2×4=8
Total credit	148	148

*wherever there is a practical there will be no tutorial and vice-versa.

Credit Allocation (B.Sc. Regular)

Course	*Credits	
	Theory + Practical	Theory + Tutorial
I. Core Course (6 Credits)		
(12 Papers)	12×4=48	12×5=60
04 Courses from each of the 03 disciplines of choice		
Core Course Practical / Tutorial*		
(12 Papers)	12×2=24	12×1=12
II. Elective Course (6 Credits)		
(6 Papers)	6×4=24	6×5=30
Two papers from each discipline of choice including paper of interdisciplinary nature		
Elective Course Practical / Tutorial*	6×2=12	6×1=6
Two papers from each discipline of choice including paper of interdisciplinary nature		
Optional Dissertation or project work in place of one Discipline Specific Elective paper (6 credits) in 6th Semester		
III. Ability Enhancement Courses		
1. Ability Enhancement Compulsory Courses (AECC) (2 Papers of 4 credit each)	2×4=8	2×4=8
Environmental Science		
English Communication		
2. Skill Enhancement Courses (SEC) (4 Papers of 4 credit each)	4×4=16	4×4=16
Total credit	132	132

*wherever there is a practical there will be no tutorial and vice-versa.

Credit Allocation (B.Com. Regular)

Course	*Credits	
	Theory + Practical	Theory + Tutorial
I. Core Course (6 Credits)		
(12 Papers)	12×4=48	12×5=60
Two papers – English		
Two papers – MIL/Alt English		
Four papers – Discipline 1		
Four papers – Discipline 2		
Core Course Practical / Tutorial*	12×2=24	12×1=12
(12 Practical/Tutorials)		
II. Elective Course (6 Credits)		
(6 Papers)	6×4=24	6×5=30
Two papers – Discipline 1 specific		
Two papers – Discipline 2 specific		
Two papers – Inter disciplinary		
Two papers from each discipline of choice including paper of interdisciplinary nature		
Elective Course Practical / Tutorial*	6×2=12	6×1=6
(6 Practical/Tutorials*)		
Two papers – Discipline 1 specific		
Two papers – Discipline 2 specific		
Two papers – Generic (Inter disciplinary)		
Two papers from each discipline of choice including paper of interdisciplinary nature		
Optional Dissertation or project work in place of one Discipline Specific Elective paper (6 credits) in 6th Semester		
III. Ability Enhancement Courses		
1. Ability Enhancement Compulsory Courses (AECC) (2 Papers of 4 credit each)	2×4=8	2×4=8
Environmental Science		
English/MIL Communication		
2. Skill Enhancement Courses (SEC) (4 Papers of 4 credit each)	4×4=16	4×4=16
Total credit	132	132

*wherever there is a practical there will be no tutorial and vice-versa.

M.COM REGULAR COURSE

M.Com. 1st Semester Courses :

1.1	Business Policy Analysis	80+20=100
1.2	Financial Reporting Analysis	80+20=100
1.3	Marketing Policy Analysis	80+20=100
1.4	Business Statistics	80+20=100
1.5	Financial Markets & Institution	80+20=100

M.Com. 2nd Semester Courses :

2.6	Economic Legislations (Compulsory)	80+20=100
2.7	Organisational Behaviour (Compulsory)	80+20=100
2.8	Operations Research & Computer in Business (Comp.)	80+20=100
2.9	<u>A Group</u> - Advance Financial Management	80+20=100
	<u>B Group</u> - Strategic Human Resource Management	80+20=100
2.10	<u>A Group</u> - Security Analysis & Portfolio Management	80+20=100
	<u>B Group</u> - Marketing Research & Consumer Behaviour	80+20=100

M.Com. 3rd Semester Courses :

3.11	Research Methodology (Compulsory)	80+20=100
3.12	Project Management (Compulsory)	80+20=100
3.13	<u>A Group</u> - International Financial Management	80+20=100
	<u>B Group</u> - Industrial Relations & Labour Laws	80+20=100
3.14	<u>A Group</u> - Advanced Cost and Management Accounting	80+20=100
	<u>B Group</u> - International Marketing	80+20=100
3.15	Dissertation (Compulsory)	80+20=100

M.Com. 4th Semester Courses :

(Paper 4.16 & 4.17 are compulsory. From the remaining papers students shall opt any three papers)

4.16	Strategic Management (Compulsory)	80+20=100
4.17	Entrepreneurship Management (Compulsory)	80+20=100
4.18	Tax Planning	80+20=100
4.19	Management of Financial Services	80+20=100
4.20	Strategic Service Marketing	80+20=100
4.21	Micro Finance	80+20=100
4.22	International Business	80+20=100
4.23	E-Commerce	80+20=100

BBA COURSE

BBA 1st Semester :

1.6	Effective English & Business Communication
1.7	Business Economics
1.8	Business Mathematics
1.9	Principles of Management
1.10	Computer Fundamentals (MS Offices)

BBA 2nd Semester :

2.1	Personality & Personal Skill Development
2.2	Indian Economics Scenario
2.3	Business Statistics
2.4	Financial Accounting
2.5	Computer Application

BBA 3rd Semester :

3.6	Organizational Behaviour
3.7	Marketing Management
3.8	Cost & Management Accounting
3.9	Production and Operation Management
3.10	Office Organisation & Management

BBA 4th Semester :

4.1	Human Resource Management
4.2	Marketing Research
4.3	Financial Management
4.4	Management of Services
4.5	Business Laws

BBA 5th Semester :

5.6	Summer Project
5.7	Industrial Relations
5.8	Advertising and Sales Promotion
5.9	Working Capital Management
5.10	Consumer Behaviour and Retailing

BBA 6th Semester :

6.11	Sales and Distribution Management
6.12	Taxation Laws
6.13	Rural Marketing
6.14	Export Marketing
6.15	Entrepreneurship & Small Business Management

Summer Project Report :

A candidates shall submit a 'Summer Project Report' herein after referred to as Report, in duplicate to the Head of the Deptt. within 5 weeks of completing of the project, generally by 15th November in the 5th Semester Period. The Report shall carry 100 marks in total out of which 20 marks be allocated for internal evaluation. The remaining 80 marks be divided into 50 marks for evaluation of the text of the report and 30 marks vivia-voce The Report shall be prepared under the guidance of a teacher of the Deptt. who shall be referred to as the Guide for this purpose. The Guide in consultation with the candidate concerned shall determine the topics & exact tile of the Report. Two examiners will be appointed by the Controller of Examinations shall evaluate each report. The average of the marks awarded by the two examiners shall be the marks awarded to the candidates on the text part of the report. The Guide & the external examiners shall conduct the viva - voca examination jointly.

A failed candidate eligible to appear in a maximum of 2 back papers in Term End Semester examination, provided he/she has secured minimum 50% marks in the aggregate in the concerned examination. A student will be allowed to clear 6 Semesters in maximum 5 years. He / she will not be allowed to take more than 3 chances in any Semester. A students who could not appear or failed in any Semester, will be allowed to clear the same as follows.

- (i) 1st Semester with the regular 3rd/5th semester.
- (ii) (ii) 2nd Semester with the regular 4th/6the semester.

If a candidate secured pass marks in internal evaluation but has not cleared any of the Semester Examination then he / she will be allowed to appear in the next Semester examination, but his / her final results after 4th Semester, will be kept with-held until he / she clears all the back log.

If a candidate fails in a Semester Examination, the marks secured by him/her in internal evaluation in each subject, shall be carried over to the next Semester Examination, provided he/she obtains the minimum pass marks which shall remain valid for 2 years only.

Results : A candidate shall be awarded BBA Degree on passing all the 6 Semester examination. Final results will be worked out by adding up total marks secured in all the 6 Semester examination. Students getting 50% or more but less 60% in aggregate will be declared as having passed in 2nd class & those securing 60% & above we get 1st class.

Commencement of classes : BBA first Semester classes will commence on a date to be notified by the College authority after the admission.

IDOL : College has the Centre of IDOLCourse under Gauhati Univerity.

Courses : M.Com.

Contact No. : 9864453756 & 9954439717

KKHSOU : College has the centre of KKHSOU for B.A., B.Com and Tourism &

Hospitality management. Co-ordinator: Prof. J.I. Pathan, Associate Professor, Contact

No. : 8011734674

Summer Project Report :

1. Travel and Tourism Management & Insurance Marketing under Gauhati University :

No. of seat available: 30 (TTM) + 30 (IM)

It is a 3 months Certificate Course and each academic year shall admit 2 batches.

Admission Fees: Rs. 1000/-

2. NSE Certificate Capital Market Professional (NCCMP) Course : The College will start NSE Certificate Capital Market Professional Course in association with National Stock Exchange from this session. This is a professional business and IT Oriented Course that will benefit students, professionals and businessman in reinforcing their capacities.

RULES OF COLLEGE DISCIPLINE

- (A) All powers of maintaining discipline are vested with the Principal and his decisions shall be final in all such matters. The students are bound by all the rules and regulations made by the College from time to time. Any matter not expressly provided for in these rules shall vest at the absolute discretion of the Principal who also reserves the right of modifying these, as and when felt necessary. Guardians are also presumed to have agreed to these rules when their wards join the college.
- (B) All the departments of the College (including library) will function according to rules made by the Principal on that behalf from time to time.
- (C) Students must observe silence in the College premises. They must not loiter in passage and corridors during class hours. Absolute silence must be maintained in the library as well as in the class-rooms.
- (D) Students must be punctual in attendance and must be on their seats at the commencement of lectures. Seat will be forfeited if a student in any semester remains absent for a long time and his or her name will be deleted from the register automatically. As such student cannot claim the seat without prior valid reason. Any leave for the student must be taken from the Principal prior to the leave. Medical Certificate must be submitted before not after taking the leave. Any representative from the family of the student can submit leave application with supporting documents.
- (E) No Society or Association of the students will be started without the permission of the Principal. The societies and associations shall be subjects to such guidance and control as the college administration may prescribe from time to time.
- (F) All notices desired to be pasted or circulated by the students anywhere in the College premises shall require the approval of the Principal.
- (G) No person shall be invited to address or entertain in the College without the previous permission of the Principal.

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- (H) Subject for debate or items of entertainment by the students in the College shall first be approved by the Principal. A responsible person approved or nominated by the Principal shall be in the chair at all College debate and social functions.
- (I) To safeguard its ideal of good character and modest personal behaviour, the College reserves the right to expel any student at any time for any reason deemed by the Principal as misbehaviour in the campus of the institution.
- (J) The Principal reserves the right to remove the name of any student from attendance register for failure to pay the institute's dues in time.
- (K) Students are required to show due regard for rights and properties of the institute. Any student found guilty of tampering/ damaging the property shall be punishable and may be liable to expulsion from the College.
- (L) Student must ensure that they attend their classes at least 75% without which they will not be qualified to attend the final examination.
- (M) RAGGING is a criminal offence. Any kind of Ragging is strictly prohibited both inside and outside the campus. Summary of UGC Regulations on Curbing the menace of ragging in Higher Educational Institutions, 2009 :
 - i. Preamble : In view of the directions of the Hon'ble Supreme Court dated 8. 2009 and in consideration of the determination of the Central Government and the University Grants Commission to prohibit, prevent and eliminate the scourge of ragging.
 - ii. Objective : To eliminate ragging in all its forms from universities, deemed universities and other higher educational institutions in the Country by prohibiting it under these Regulations, preventing its occurrence and punishing those who indulge in ragging as provided for in these Regulations and the appropriate law in force.
 - iii. What constitutes ragging : Ragging constitutes one or more of any of the following acts :
 - a) Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student.
 - b) Indulging in rowdy or indisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student.
 - c) Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student.
 - d) Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher.
 - e) Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students.
 - f) Any act of physical abuse including all variants of it : sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;

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- g) Any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student.
 - h) Any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.
 - iv. Administrative action in the event of ragging : The institution shall punish a student found guilty of ragging after following the procedure and in the manner prescribed here in under :
 - The Anti-Ragging Committee of the institution shall take an appropriate decision, in regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging established in the recommendations of the Anti-Ragging Squad.
 - The Anti-Ragging Committee may, depending on the nature and gravity of the guilt established by the Anti-Ragging Squad, award, to those found guilty, one or more of the following punishments, namely;
 - a) Suspension from attending classes and academic privileges.
 - b) Withholding/withdrawing scholarship/fellowship and other benefits.
 - c) Debarring from appearing in any test/examination or other evaluation process.
 - d) Withholding results.
 - e) Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
 - f) Suspension/expulsion from the hostel.
 - g) Cancellation of admission.
 - h) Rustication from the institution for period ranging from one to four semesters.
 - i) Expulsion from the institution and consequent debarring from admission to any other institution for a specified period.
 - Provided that where the persons committing or abetting the act of ragging are not identified, the institution shall resort to collective punishment.
 - An appeal against the order of punishment by the Anti-Ragging Committee shall lie,
 - (i) in case of an order of an institution, affiliated to or constituent part, of a University, to the Vice-Chancellor of the University ; (ii) in case of an order of a University, to its Chancellor, (iii) in case of an institution of national importance created by an Act of Parliament, to the Chairman or Chancellor of the institution, as the case maybe.
 - Where in the opinion of the appointing authority, a lapse is attributable to any member of the faculty or staff of the institution, in the matter of reporting or taking prompt action to prevent an incident of ragging or who display an apathetic or insensitive attitude towards complaints of ragging, or who fail

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to take timely steps, whether required under these Regulations or otherwise, to prevent an incident or incidents of ragging, then such authority shall initiate departmental disciplinary action, in accordance with the prescribed procedure of the institution, against such member of the faculty or staff. Provided that where such lapse is attributable to the Head of the institution, the authority designated to appoint such Head shall take such departmental disciplinary action; and such action shall be without prejudice to any action that maybe taken under the penal laws for abetment of ragging for failure to take timely steps in the prevention of ragging or punishing any student found guilty of ragging. Students in distress owing to ragging related incidents can access the National Anti- Ragging Helpline 1800-5522 (Toll Free) for contact M/s Syrex Infoservices India Pvt. Ltd., J-1, Udyog Nagar, Near DD Motors, Rohtak Road, Peera Garhi, New Delhi-110041. Website : www.antiragging.in and also contact to the Monitoring Agency for the Anti Ragging Helpline Aman Satya Kachroo Trust, 689, Sector-23, Gurgaon, Haryana-122017, Email: infor@amanmovement.org and Mobile No. 09871170303, 09818400116 (only in case of emergency).

- (N) College campus is a No Smoking / No Tobacco / No. Gotka / No Drugs / No Alcohol Zone. Spitting / writing and sticking anything is strictly prohibited.

“If you get involved in fears about the future, we shall miss the chances that the present offers us.”

Our Faculty and Staff

Principal :

Dr. Siba Ranjan Mahanta, M.A., B.Ed., Ph.D.

Vice Principal

Mr. P.K. Hazarika, M.Com, L.L.B.

Department of Assamese :

Mr Bhupesh Tumung .M.A., NET

Department of Hindi :

Mr. J.I. Pathan, M.A.

Department of English :

Dr. J. Sarma, M.A. Ph.D

Department of Management

1. Dr. P.K. Deb Purkayastha, M.Com, M.B.A., Ph.D. (Head)
2. Mr. A. J. Gayan, M.Com, M.Phil.
3. Miss. Natasha Baruah, M.Com., NET
4. Miss. K.P. Bora, M.Com., NET
5. Mrs. G. Ahmed, M.Com. (Guest Faculty)

Department of Accountancy

1. Mr. M. Mahanta, M.Com, M.Phil
2. Mr. U. Saikia, M.Com, B.Ed., M.Phil, (Head)
3. Dr. S.K. Pandey, M.Com, M.Phil, Ph.D. Coordinator, P.G. Classes
4. Miss. Subhangi Deka, M.Com., NET

Department of Finance

1. Mr. P.K. Hazarika, M.Com, L.L.B.
2. Dr. K. Das, M.Com, M.Phil, Ph.D. (Head)
3. Mr. R.P. Patar, M.Com, M.Phil.

Department of Economics

1. Dr. P. Saikia, M.A. Ph.D. Coordinator, B.Sc.
2. Dr. B.C. Goswami, M.A. Ph.D, (Head)
3. Mrs. R.S. Goswami, M.A., B.Ed. Coordinator, BBA.

Department of Mathematics & Statistics

1. Mrs. B.M. Pathak, M. Sc., M.Phil

Department of IT

1. Mr. M. Gayan, MCA (Faculty)

Department of Science :

- Dr. B. Sarma, **Assistant Professor**, Department of Botany
Miss. C. Chamuah, **Assistant Professor**, Department of Physics
Miss. S. Deka, **Assistant Professor**, Department of Chemistry
Miss. J. Saikia, **Assistant Professor**, Department of Zoology
Miss. H. Dugar, **Assistant Professor**, Department of Mathematics

B.B.A.

- 1 Miss. B. Kalita, M.Com. (Faculty)
1. Miss. T. Grag, M.Com, (Faculty)

Non-Teaching Staff.

Library Staff

1. Mr. H.C. Das, M.A.,B.L.I.Sc. (Librarian)
2. Miss. Bidisha Bora, M.Lib. (Asstt. Librarian)

Office Staff

1. Mr. Shekhar Jyoti Das, M.Com. (Junior Assistant)
2. Vacant (Senior Assistant)
3. Vacant (Junior Assistant)
4. Mr. J.K. Saikia, B.A. (Office Assistant)
5. Mr. Suman Saikia, B,Sc. (Office Assistant & Lab. Asstt.)

Grade IV Employees

1. Mr. L.C. Nath
2. Mr. D. Deka
3. Mr. D. Bordoloi
- 4 Mr. R. Deka Raja
- 5.Mr. B. Mudoi
- 6 Mr. J Borah (Electrician)
- 7 Mr. N. Bora
8. Mr. N. Saikia (Security)
- 9.Mr. P.Borah (Security)
- 10.Mr. J. Sarmah (Security)
- 11.Mrs. B.M. Borah (Hostel Cook)
- 12.Mrs. R. Saikia (Hostel Cook)

OUR FACULTY



Mr. Prasanta Kr. Hazarika
Vice Principal
Dept. of Finance



Mr. Mridul Mahanta
Associate Professor
Dept. of Accountancy



Dr. Prabir Kumar Dev Purkayastha
Associate Professor Dept.
of Management



Mr. Jahirul Islam Pathan
Associate Professor
Dept. of MIL (Hindi)



Dr. Prafulla Saikia
Associate Professor
Dept. of Management



Mrs. Bijumoni Pathak
Associate Professor
Dept. of Statistics



Dr. Bipin Chandra Goswami
Associate Professor
Dept. of Economics



Dr. Jonali Sharma
Associate Professor
Dept. of MIL (English)



Mr. Umeswar Saikia
Associate Professor
Dept. of Accountancy



Dr. Satyendra Kumar Panday
Assistant Professor (SG)
Dept. of Accountancy



Mr. Aranya Gayan
Assistant Professor (SR)
Dept. of Management



Dr. Kalpendra Das
Assistant Professor
Dept. of Finance



Mrs. Rupsikha Goswami
Assistant Professor
Dept. of Economics



Mr. Ram Prasad Patar
Assistant Professor
Dept. of Finance



Miss. Natasha Baruah
Assistant Professor
Dept. of Management

No-Photo

Mr. Bhupesh Tumung
Assistant Professor
Dept. of Management



Non-Teaching Staff

Governing Body of Nagaon GNDG Commerce College

Sjt. Mohendra Ahom, President, G.B.

Dr. Siba Ranjan Mahanta, Principal & Secretary, G.B.

Members:

1. Dr. Sagar Baruah, Principal, Khagorijan College, Nagaon
2. Dr. Sarat Dutta, Principal, Dhing College, Nagaon
3. Sjt. Naba Kr. Dev Goswami
4. Sjt. Palashbon Mahanta, Guardian Representative
5. Sjt. Pareshmoni Phukan, Guardian Representative
6. Smt. Lili Baruah, Guardian Representative
7. Sjt. Prasanta Kr Hazarika, Vice-Principal
8. Sjt. Mridul Mahanta, Teacher Representative
9. Sjt. Jahirul Islam Pathan, Teacher Representative
10. Sjt. Hitesh Ch. Das, Librarian
11. Sjt. Jitu Goswami, Hon'ble M.L.A., Barhampur Constituency, Special Invitee.
12. Vacant (Non-Teaching Staff Representative)

Prospectus Committee:

Chairman : Dr. S.R. Mahanta, Principal

Members : Dr. P. Saikia

Dr. J. Sharma

Dr. K. Das

Address for Communication :

College Address : Nagaon G.N.D.G. Commerce College
Panigaon, Jyotinagar, Pin : 782003

College Telephone No. (03672) 255044, 9954439717

College E-mail : ngndgcc@gmail.com

College Website : www.gndgccollege.edu.in

Contact Nos.

Principal : 9435180438 (M)

Vice Principal No. : 9435739053 (M)

- External Expert

Present Members of IQAC, Nagaon GNDG Commerce College

1. Dr. S.R. Mahanta - Principal & Chairman, IQAC
2. Sri P.K. Hazarika - Vice-Principal and Senior Administrative Officer of IQAC
3. Dr. S.K. Pandey - Co-ordinator, IQAC
4. Dr. Sagar Baruah,
Principal, Khagarijan College - External Expert
5. Dr Sarat Barkotoky
Principal, Nowgong College - External Expert
6. Prof. Mridul Mahanta - Member
7. Dr. Prafulla Saikia - Member
8. Dr. Bipin Ch. Goswami - Member
9. Prof. Jahirul Islam Pathan - Member
10. Dr. Jonali Sharma - Member





OFFICE OF THE JT. DIRECTOR HEALTH SERVICES



& BLOOD BANK, B.P.CIVIL HOSPITAL : : NAGAON

Participation Certificate

VOLUNTARY BLOOD DONATION CAMP

This is to certify that.....G. N. S. S. Commerce College, Nagaon of Nagaon has participated in the "Voluntary Blood Donation Camp" on..... Organised by Blood Bank, B.P. Civil Hospital, Nagaon and supported by Assam State AIDS Control Society, Guwahati.

I/c Blood Bank
B.P.Civil Hospital, Nagaon

Jt. Director
Health Services, Nagaon

Deputy Commissioner
Nagaon : Assam

DOZATE BLOOD

S<>E L-VE

seed...



INDIAN COLLEGES FORUM

Kh No, 774/6 Village Mandi, Main Road
New Delhi - 110047 Ph. : (O) 26651196,

No. : 0225

Dated. 8th August 2012

Membership Certificate

This is to certify that

**Nagaon G.N.D.G Commerce College, Nagaon
Assam**

College has been registered as member of I.C.F.
Wide registration No 001-030 Dated 8th August 2012

.....
Secretary General
ICF

.....
President
ICF

Sl.No. Online Prospectus (PDF)

Prospectus 2021-22



Price: Rs. 250.00

Nagaon Gopinath Dev Goswami **Commerce College**



Affiliated to Gauhati University
NAAC B++ accredited