

PROSPECTUS

2022-23

NAGAON GNDG COMMERCE COLLEGE



বিদ্যায় সাধয়েত
মূল মন্ত্র
বাণিজ্যে রসতি লক্ষ্মীঃ
তদর্কং কৃষিকর্মণি।
তদর্কং বাজসেবায়াম্
ভিক্ষায় নৈব নৈব চ।।



নগাঁও
গোপীনাথ
দেব গোস্বামী
বাণিজ্য
মহাবিদ্যালয়
স্থাপিত : ১৯৮৪ চন



Affiliated to Gauhati University
NAAC B++Accredited

Nagaon Gopinath Dev Goswami COMMERCE COLLEGE

E-mail : ngndgcc@gmail.com

Website : www.ngndgccollege.edu.in



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद
विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान
NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL
An Autonomous Institution of the University Grants Commission

Certificate of Accreditation

*The Executive Committee of the
National Assessment and Accreditation Council
on the recommendation of the duly appointed
Peer Team is pleased to declare the
Nagaon G. N. D. S. Commerce College
Jyotinagar, Panigaon, Nagaon, affiliated to Gauhati University,
Assam as
Accredited
with CGPA of 2.81 on seven point scale
at B⁺⁺ grade
valid up to November 04, 2021*

Date : November 05, 2016



D. Singh
Director



FROM PRINCIPAL'S DESK



Dear Students,

I welcome you all from the bottom of my heart to Nagaon G.N.D.G. Commerce College, a great institution of higher learning in the central Assam particularly in the field of commerce education. After completing higher secondary education, students stand on the most crucial phase of their lives and find themselves at the crossroads. Here they are on the threshold of making the most important decision of their lives – selecting a course as well as an institution up to their expectation. At this critical juncture, it is a great honour to me to welcome you all to Nagaon G.N.D.G. Commerce College. I am happy and also delighted that you have selected our institution for transforming your dream into reality.

From the humble beginning with 139 students in the year of its inception, the College has come a long way and carved out a niche for itself and blossomed into a premier institution in the academic landscape for commerce, Science and other professional Education.

I firmly believe that Nagaon G.N.D.G. Commerce College is more than just a place to learn. It gives you a chance to grow by equipping yourself with everything you need to achieve excellence. At our college, we ensure students that they will get the best to their future career in order to become smart and responsible citizen of our country.

I wish you all the best in the process of seeking to become a part of this esteemed institution for achieving grand success in your career and prosperity in life.

Dr. Mriganka Saikia
Principal,
Nagaon G.N.D.G. Commerce College
Nagaon :: Assam



NAGAON GNDG COMMERCE COLLEGE FAMILY 2022

DOWN THE MEMORY LANE

Nagaon Gopinath Dev Goswami Commerce College is a premier institution of higher education in commerce and science in the Central Assam region. The College came into existence on 24th September, 1984 in the premises of Sankardev Natya Chora under the name of Nagaon Commerce College. It was renamed as Nagaon GNDG Commerce College after the name of Late Gopinath Dev Goswami, an illustrious son of Nagaon and was shifted to its present site at Panigaon, Nagaon in 1989. The College owes its existence to the pioneering and tireless work of its founder president Late Ratnakanta Bora, Rtd. I.A.S. and the founder-Principal Sjt. Kamal Chandra Goswami and the generous donations of the family of Late Gopinath Dev Goswami along with the guidance and assistance of the local people. Starting with only 139 students in the year of its inception, the College has blossomed into a premier institution for commerce education with a sizable number of students in its rolls every year.

The College has maintained a consistently good academic record at different levels of university and council examinations and has thus, created a niche for itself in the field of commerce education. The College with a dedicated teaching faculty and an efficient administrative staff under the guidance of an able principal makes a sincere attempt to prepare the students for a good career in commerce and industry and helps them to build up character and personality as becoming of responsible citizens. The College offers ample opportunities to the students to develop their finer faculties in art, culture and literature and their individual potential in sports and athletics through competition and participation in various events throughout the year. The idea behind all these is to help and guide the students in the achievement of knowledge as reflected in the motto 'Vidyaya Sadhayet' enshrined in the College emblem. The College has been maintaining a uniformly good record of results in all the university and the council examinations reflecting the quality of education. On several occasions our students have secured distinctions and positions in the UG and PG examinations.



VISION

1. To impart education in commerce and science with a view to providing greater flexibility and broader perspective in a rapidly changing business environment.
2. To serve as an effective instrument of development and change in globally competitive environment by providing quality education.
3. To build good moral character and discipline among students by providing excellent opportunities of growth in the field of art and culture, sports and physical activities, social service and community work which develop creativity and excellence.

MISSION

1. To set high standards of excellence in imparting commerce along with science education to produce competent graduates and post graduates with skill attitude and knowledge so that they become worthy professionals and innovative entrepreneurs.
2. To turn individuals into cross functional leaders and strategists who can influence and handle challenges of businesses.
3. To promote learning by students and faculty in order to achieve the desired excellence in education.



“বাণিজ্যে বসতি লক্ষীঃ
তদর্ধ কৃষি কৰ্ম্মানি
তদর্ধ ৰাজ সেৱায়াং
ভিক্ষায়াং নৈৰ নৈৰ চঃ ॥”

INFORMATION

CAMPUS

The sprawling college campus extends along the National Highway No. 37 at the eastern end of Nagaon Municipality. The college is situated within the municipal area and has easy access to all the modern amenities available in the district head quarter town. Away from the din and bustle of the town, the green surroundings and the peaceful atmosphere provides an ideal ambience for the students to pursue their studies and other related activities in the college.

The college has an administrative building and separate academic blocks for B. Com, M. Com., B. Sc. and BBA classes.

AFFILIATION: The College was affiliated to Gauhati University in 1989 and has been permanently affiliated in 2003. It is also included in sec. 2(f) of UGC Act. 1956 on April, 2006.

ACCREDITATION: Our college is Accredited by NAAC in CGPA seven point scale with B++ Grade.

UNIFORM

B. Com.

Boys: Black Pant, Blue chequered Shirt, Black Leather Shoes.

Girls: Blue Striped Kurta with Mandarin / Nehru Collar, Black Salwar or Churidaar, Black Dupatta, Black Sandals / Shoes,
(Black woolens for winter.)

M.Com.

Boys: Sky Blue Shirt (Plain), Black Pant

Girls: Sky Blue Kurta, White Pant, White Dupatta, Black Sandals / Shoes
(Black woolens for winter.)

B.B.A.

Boys: Black Pant, Light Purple Shirt, Light Purple Tie with dark blue Stripes & Black Leather Shoes.

Girls: Black Pant, Light Purple Shirt, Light Purple Tie with dark blue Stripes & Black Leather Shoes. (Black Blazer for winter.)

B. Sc.

Boys: Black Pant, White Shirt,

Girls: Black Churidaar or Salwar, White kurta and Black Dupatta. Black Sandals / Shoes
(Black woolens for winter.)

N.B. : For Uniform students may contact

ADHUNIK (A House of Quality Uniform)

61, Stadium Market, AT Road

Mobile No. – 98647-77821, 94351-62352

IDENTITY CARD :

A transferable Identity Card is issued to each student at the time of admission into the college. The Card containing relevant information of the holder with a recent passport size photograph must be duly endorsed by the Principal. The Card is essential for recognition of any claim by the student concerned and must be produced when asked for.

COURSES OF STUDY: Under Graduate CBCS (UG CBCS) Programmes

The College offers the following Courses:

1. B. Com. (Semester system with honours in Accountancy, Finance and Management under Gauhati University) (CBCS)
2. B.Sc. (3 Year Semester Course with honours in Physics, Chemistry, Botany, Zoology & Mathematics) (CBCS)
3. BBA (3 years semester course under Gauhati University) (CBCS)

Post Graduate (PG) Course:

1. M. Com. (Two years semester course under Gauhati University) (CBCS)

Admission

(For attention of Guardians and Students)

- Please go through the prospectus carefully before signing the Admission Form.
- Students will be selected strictly on the basis of merit.
- Seats are reserved for students belonging to SC / ST / MOBC / OBC / Physically handicapped as per govt. Rules.
- Admission to the College Hostel will be on the basis of merit after the college admission.
- The following documents should be produced at the time of admission:
 - i. Original Mark sheet, Certificate of the last qualifying examination, Caste Certificate, Gap Certificate if any. (Provisional certificate will not be accepted)
 - ii. Income certificate of parents must be produced if opting for free admission scheme of Assam government.
- Filling up the registration form immediately after the admissions is mandatory for registration under G.U.



Eligibility for Admission:

B.Com: Candidates who pass H.S.(10+2) Examination in Science / Arts / Commerce under AHSEC / CBSE with at least 45% (For General / OBC / MOBC) and 40% for (SC / ST / STH) are eligible to apply.

Admission to the college is strictly on the basis of merit. But there is reservation for candidates belonging to S.C./ S.T./ PWD / OBC / MOBC Categories as per Govt. rules.

The candidates selected for Degree Course must get themselves admitted on the very day of the interview. Failure to turn up at the interview will forfeit the claim for admission. The date of commencement of the new classes is announced after the admission.

M.Com.: Students who qualify in the Common Entrance Test conducted by GU only can apply for M.Com Regular Courses.

BBA: Candidates who pass HS (10+2) Examination in Arts, Science or Commerce under AHSEC or from any other Board or Council recognized by Gauhati University securing at least 45% marks or who pass the 3 years diploma course in Engineering recognized by the G.U with at least 45% are eligible to apply.

B.Sc.: Candidates securing 45% and above marks secured in H.S. (10+2) Exam in Science under AHSEC / CBSE can apply.

NUMBER OF SEATS AVAILABLE:

B.Com. 1st Sem. (Honours) : 350

M.Com (Honours) : 60

B.B.A : 25

B.Sc. 1st Sem. (Honours) : 115

Physics-25, Chemistry-20, Botany-20, Zoology-20, Mathematics-30

Students desirous to take up Honours will be allowed to give three choices of subjects according to their preference and seats will be allotted accordingly. If the seats of a particular subject are filled-up then Honours will be allotted in the subjects of 2nd or 3rd preference as given by the student.

Examinations:

- All the internal and sessional examinations and assignments are a part of the university examinations and are conducted according to university guidelines. 75% attendance is compulsory to qualify in the sessional examination.
- Any student who fails to submit assignments or does not sit for sessional exams in any paper will not pass the university examination and will be considered as arrear in the concerned subject.

Fees Structure:

Degree	Fees	Fees (Under fee waiver scheme)
B.Com. Honours Course	Rs. 5540.00 (1st, 3rd and 5th) As per Government rules.	Rs 550.00

Self-Finance	
Degree	Fees
B.Sc.	Rs. 8000.00 per semester
BBA	Rs. 14000.00 per semester
M.Com.	Rs. 11000.00 per semester

Duration of the Semester

1st, 3rd & 5th Semester - July to December 2nd, 4th & 6th Semester - January to June

FACILITIES

Library: The College has a well-equipped digitalized central library and well-furnished reading rooms for both teachers and students

On weekdays the reading hall remains open for students from 9 AM to 4PM.

It has e-book and e-journal facilities for both teachers and students.

Library Rules:

- i) Strict silence must be maintained by the students in the reading hall and the library:
- ii) The students must bring with them their own identity card and the reader's ticket while entering library and reading hall.
- iii) Books are issued for a period of 15 (fifteen) days against the reader's card.
- iv) Late fee of Rs. 5/- (five) per day will be charged for the period of delay from the date given on the due date slip in the book.
- v) The facility may be suspended in case of students not co-operating as per the rules of library.
- vi) Strict action will be taken if books / furniture's are misused, damaged by the students. Any kind of discussion is forbidden inside the reading room.

Number of books issued per reader's card

B.Com. - 4 Books per card

M.Com. - 4 Books per card.

BBA - 4 Books per card.

B.Sc. - 3 Books per card.



Girls' Hostel: Nagaon GNDG Commerce College has a girls' hostel named 'Magheswari Deka Roja Girls' Hostel'. It is named after a former employee of the college and holds a capacity of housing 38 boarders at present. Admission to the hostel is strictly on the basis of merit.

Students' Association :

Nagaon GNDG Commerce College Students' Union is the General Body of the students of the college. Its membership is compulsory for every student of the college. Office bearers are elected annually. The Principal of the college is the ex-officio President of the Union. He has the absolute power to dissolve the elected office bearers body and to nominate office bearers under extraordinary circumstances. The students' union organizes various activities mainly, Games and Sports, Debates, Cultural programmes and Social Service among the students. It also brings out a magazine annually for developing the creative potentialities of students.

National service scheme (NSS) :

The College has a recognized N.S.S. Unit. Under N.S.S unit the College has performed various activities specially at adopted villages every year. Activities like awareness programme related to health, cleanliness, blood donation, tree plantations, etc. are performed by the N.S.S volunteers. The students render various services under the guidelines of these units and competent volunteers are selected to join national camps.

Programme Officer: Mr. Ram Prasad Patar, Assistant Professor,
Contact No. (M) 9435471763

National Cadet Corps (NCC) :

The college has a newly opened NCC unit which was raised on 1st May 2022. This unit will provide a glorious opportunity to students to partake in nation building activities under the flag of the NCC as well as under the banner and symbol of the College.

Mr. Bhupesh Tumung, Assistant Professor of the College, Contact No. (M) 9101783974, has been appointed as a Care Taker Officer (CTO) of Nagaon GNDG Commerce College.

Extension Activities: Extension as the third dimension in higher education is an umbrella term which includes adult education; population education and community education through field outreach activities. The College organizes extension lectures on the various subjects and recent issues which are relevant to the society and students. Various community-oriented programmes include, survey of the neighborhood area, organizing health check-up camps and blood donation camps, arranging Yoga Training Camps and meditation classes, awareness programmes for women etc. There is also provision for imparting aesthetic education to the students, by organising a series of extension lectures and workshops on appreciation of Literature, Dance, Painting and such other art forms.

Career Counselling and Placement Cell:

A career guidance cell has been setup in the college to provide information & guidance to the students on various career opportunities available. Its prime objective is to disseminate information regarding education, employment and management in and outside the state and also enable students to prepare for various competitive examinations. With this end in view spoken English classes, personality development classes, career counseling for M.B.A, C.A. ICWA and other examinations are to be provided by the cell.

Recently college conducted Career awareness programme:

1. On Banking and SSC examination organised by “School of Banking & SSC”, Guwahati in collaboration with “Career Counselling & placement Cell” of the College.
2. A Campus Interview for selection of Skill Development Training Programme on Computer Accounting (e-learning) was conducted under Swabalamban Kaushal Unnayan Programme of SIDBI in Collaboration with Professional Management Network (A Govt. Approved & Empanelled Industrial Consultants).

Computer Lab:

The College has a well-equipped computer lab with the capacity of 40 students at a time. It offers good opportunity to students to acquire knowledge and develop skill in information technology sector.

Gymnasium:

The College has a well-equipped gymnasium to help students maintain good health and keep themselves physically fit.

Scholarships, Prizes, Certificates etc.

The College office helps and guides the eligible students in getting State and Central govt. Scholarships such as National Merit, State Merit, ST/OBC/SC, Minority scholarships and other government scholarships like Ishan Uday etc.

The College offers Nagaon GNDG Commerce College Merit awards comprising book packets and certificates of appreciation to-

- i) The student who obtains the highest total marks amongst the candidates of the college in the 1st, 2nd, 3rd, 4th, 5th and 6th Semester Final Examination.
- ii) The student who secures highest position amongst the candidates of Honours subject.
- iii) The students making a mark in the Sport / Music / Art etc. in the National and State level.
- iv) The college awards certificates to all those students who participate in trainings, seminars and workshops arranged by the college.

Financial Aids and Assistance :

Financial assistance is granted from the Student's Welfare Fund. Such awards are made annually on receiving application from deserving students subject to availability of fund.

Co-curricular activities of the College



NSS activities



Different Activities of the College



Academic Calendar 2021-22



GAUHATI UNIVERSITY
Office of the Academic Registrar
GOPINATH BARDOLOI NAGAR: :GUWAHATI- 14, ASSAM :: INDIA

No. GU/Acad/2021/9607-9620

Dated: 28/12/2021

NOTIFICATION

Revised Academic Calendar as per the UGC Guidelines on Examinations and Academic Calendar in view of the COVID-19 Pandemic - December 2021

Sl no	Event	Date
1	Completion of Admission Process for Undergraduate and Postgraduate Programmes in online/offline/blended mode (as per suitability)	30 th September, 2021
2	Commencement of Classes for intermediate semester/year students in online/offline/blended mode	As early as possible
3	Commencement of Classes of Undergraduate and Postgraduate students' Fresh batch (First Semester/Year)	1 st October, 2021
4	Preparatory Break	7 days before examinations start
5	Conduct of Examinations	January, 2022
6	Semester Break	7 days after completion of examinations
7	Winter Vacation	13 th January, 2022 to 19 th January, 2022
8		
9	Preparatory Break	7 days before examinations start
10	Conduct of Examinations	June, 2022
11	Semester Break begins (Summer vacation)	10 th July, 2022 to 31 st July, 2022
12	Commencement of next Academic Session for this batch	1 st August, 2022

Note: Depending on requirement, there may be changes whenever necessary.

This supersedes the earlier notification GU/Acad/2021/7825 dated 27/07/2021.

This is issued with the approval of Hon'ble Vice Chancellor dated 28/12/2021.

Academic Registrar, GU
28/12/2021

Copy forwarded for information and necessary action to:

1. All Heads of the Teaching Department, GU
2. The Principal of all Affiliated Colleges under GU
3. The Secretary to the Hon'ble Vice Chancellor, GU
4. The Secretary to the Registrar, GU
5. The Secretary, University Classes, GU
6. The Director, IQAC, GU
7. The Controller of Examinations, GU
8. The Deputy Controller of Examinations, GU
9. The System Officer to upload in the website
10. Office file.

Academic Registrar, GU

B.COM HONOURS COURSE (CBCS)

Semester I		
BCM-AE-1014	Business Communication (English/Hindi/MIL)	Ability-Enhancement Compulsory Course (AECC)-1
COM-HC-1026	Financial Accounting	Core Course C-1
COM-HC-1036	Business Law	Core Course C-2
COM-GE-46(A) COM-GE-46(B)	Any one of the following Micro Economics Investing in Stock Markets	Generic Elective (GE)-1 Generic Elective (GE)-1
Semester II		
ENV-AE-2014	Environmental Studies	Ability-Enhancement Compulsory Course (AECC)-2
COM-HC-2026	Corporate Accounting	Core Course C-3
COM-HC-2036	Corporate Laws	Core Course C-4
COM-GE-2046(A) COM-GE-2046(B)	Any one of the following Macro Economics Insurance & Risk Management	Generic Elective (GE)-2 Generic Elective (GE)-2
Semester III		
COM-HC-3016	Computer Applications in Business	Core Course C-5
COM-HC-3026	Income-tax Law and Practice	Core Course C-6
COM-HC-3036	Management Principles and Applications	Core Course C-7
COM-GE-3046 (A) COM-GE-3046 (B)	Any one of the following Business Statistics/ Operation Research in Business	Generic Elective (GE)-3
COM-SEC-HC-3054 (A) COM-SEC-HC-3054 (B)	Any one of the following Entrepreneurship New Venture Planning	Skill-Enhancement Elective Course (SEC)-1
Semester IV		
COM-HC-4016	Cost Accounting	Core Course C-8
COM-HC-4026	Business Mathematics	Core Course C-9
COM-HC-4036	Human Resource Management	Core Course C-10
COM-GE-4046 (A) COM-GE-4046 (B)	Any one of the following Indian Economy Micro Finance	Generic Elective (GE)-4
COM-SEC-HC-4054 (A) COM-SEC-HC-4054 (B)	Any one of the following E-Commerce E-Filing of Returns	Skill-Enhancement Elective Course (SEC)-2



Semester V		
COM-HC-5016	Principles of Marketing	Core Course C-11
COM-HC-5026	Fundamentals of Financial Management	Core Course C-12
	<i>DSE-1 (Any one of Group A other than the subject selected under DSE-2)</i>	Discipline Specific Elective (DSE)-1
	<i>DSE-2 (Any one of Group A other than the subject selected under DSE-1)</i>	Discipline Specific Elective (DSE)-2
	Discipline Specific Elective (DSE) Group A	
COM-DSE-HC-5036 (A)	Management Accounting	
COM-DSE- HC-5036 (B)	Advanced Financial Accounting	
COM-DSE- HC-5036 (C)	Advertising	
COM-DSE- HC-5036 (D)	Banking	
COM-DSE- HC-5036 (E)	Computerised Accounting System	
COM-DSE- HC-5036 (F)	Indian Financial System	
Semester VI		
COM-HC-6016	Auditing and Corporate Governance	Core Course C-13
COM-HC-6026	Indirect Tax Laws	Core Course C-14
	<i>DSE-3 (Any one of Group B other than the subject selected under DSE-4)</i>	Discipline Specific Elective (DSE)-3
	<i>DSE-4 (Any one of Group B other than the subject selected under DSE-3)</i>	Discipline Specific Elective (DSE)-4
	Discipline Specific Elective (DSE) Group B	
COM-DSE- HC-6036 (A)	Fundamentals of Investment	
COM-DSE- HC-6036 (B)	Consumer Affairs and Customer Care	
COM-DSE- HC-6036 (C)	Advanced Corporate Accounting	
COM-DSE- HC-6036 (D)	International Business	
COM-DSE- HC-6036 (E)	Industrial Relations and Labour Laws	
COM-DSE- HC-6036 (F)	Business Research Methods and Project Work	

M.COM. (CBCS) COURSE

COURSE STRUCTURE: (CBCS)

1st Semester :

Common to all

- 1016 Business Policy Analysis (CC)
- 1026 Financial Reporting & Analysis.(CC)
- 1036 Marketing Policy Analysis (CC)
- 1046 Business Statistics (CC)
- 1056 Financial Markets & Institutions. (CC)
- 1064 Skill for Managers (Non-Graded) (VAC)

2nd Semester:

- 2016 Economic Legislations (CC)
- 2026 Organisational Behaviour (CC)
- 2036 Operations Research and Computer in Business (CC)

Specialisation : Group-A : Accounting & Finance:

- 2046 A : Advanced Financial Management (CC)
- 2056 A : Security Analysis & Portfolio Management (CC)

Specialisation : Group-B : Management & Marketing:

- 2066 B : Strategic Human Resource Management & Practices (CC)
- 2076 B : Marketing Research & Consumer Behaviour (CC)
- 2084 Taxation (VAC)

3rd Semester

Common to all

- 3016 Research Methodology (Compulsory) (CC)
- 3026 Project Management (Compulsory) (OE)
- 3036 Dissertation (Compulsory) (CC)

Specialisation : Group-A : Accounting & Finance

- 3046 A : International Financial Management (CC)
- 3056 A : Advanced Cost and Management Accounting (CC)

Specialisation : Group-B : Management & Marketing

- 3066 B : Industrial Relations & Labour Laws (CC)
- 3076 B : International Marketing (CC)

4th Semester:

- 4016 Strategic Management (CC)
- 4026 Entrepreneurship Management (OE)
- Elective Papers Any 3 papers are to be selected from the following:
- 4036 Tax Planning (E)
- 4046 Management of Financial Services (E)
- 4056 Strategic Service Marketing (E)
- 4066 Micro-Finance
- 4076 International Business
- 4086 E-Commerce

BBA (CBCS) COURSE

BACHELOR OF BUSINESS ADMINISTRATION (BBA) (CBCS) THREE YEARS DEGREE

COURSE STRUCTURE		
1ST SEMESTER		
BBA-AE-1014	BUSINESS COMMUNICATION (LANGUAGE : ENGLISH)	AECC-1
BBA-HC-1026	PRINCIPLES OF MANAGEMENT	CORE COURSE - 1
BBA- HC-1036	MANAGEIAL ECONOMICS	CORE COURSE-2
BBA- HG-1046	MATHEMATICAL TECHNIQUES IN BUSINESS	GE- 1
2ND SEMESTER		
BBA-AE-2014	ENVIRONMENTAL SCIENCE	AECC-2
BBA-HC-2026	FINANCIAL ACCOUNTING	CORE COURSE-3
BBA- HC-2036	STATISTICS FOR BUSINESS DECISIONS	CORE COURSE- 4
BBA- HC-2046	INDIAN ECONOMIC SCENARIO	CORE COURSE- 5
BBA- HG-2056	COMPUTER FUNDAMENTALS	GE-2
3RD SEMESTER		
BBA-HC-3016	COST AND MANAGEMENT ACCOUNTING	CORE COURSE-6
BBA-HC-3026	HUMAN RESOURCE MANAGEMENT	CORE COURSE-7
BBA-HC-3036	PERSONALITY AND PERSONAL SKILL DEVELOPMENT	CORE COURSE- 8
BBA- HG-3046	OPERATIONS MANAGEMENT AND CONTROL	GE-3
BBA- SE-3054	COMPUTER APPLICATIONS	SEC-1
4TH SEMESTER		
BBA-HC-4016	ORGANIZATIONAL BEHAVIOUR AND INDUSTRIAL PSYCHOLOGY	CORE COURSE-9
BBA-HC-4026	FINANCIAL MANAGEMENT	CORE COURSE-10
BBA-HC-4036	PRINCIPLES OF MARKETING	CORE COURSE-11
BBA- HG-4046	BUSINESS RESEARCH	GE-4
5TH SEMESTER		
BBA-HC-5016	LEGAL ASPECTS OF BUSINESS	CORE COURSE- 12
BBA- SE-5024	SUMMER PROJECT	SEC-2
BBA-HE-5036 BBA-HE-5046	A student would be free to choose any four papers from one group. In 5 th and 6 th semester they have to choose two papers in each semester from the group given below. The course offers three groups namely Finance (DSE I), Marketing (DSE II) and Human Resource (DSE III)	DSE-1 & 2
6TH SEMESTER		
BBA-HC-6016	BUSINESS POLICY AND STRATEGY	CORE COURSE-13
BBA-HC-6026	TAXATION LAWS	CORE COURSE- 14
BBA-HE-6036 BBA-HE-6046	A student would be free to choose any four papers from one group. In 5 th and 6 th semester they have to choose two papers in each semester from the group given below. The course offers three groups namely Finance (DSE I), Marketing (DSE II) and Human Resource (DSE III)	DSE 3 & 4

DSE I : FINANCE

INTERNATIONAL FINANCE

INVESTMENT BANKING AND FINANCIAL SERVICES

INVESTMENT ANALYSIS AND PORTFOLIO MANAGEMENT

STRATEGIC CORPORATE FINANCE

BUSINESS ANALYSIS & VALUATION

DSE II : MARKETING

CONSUMER BEHAVIOUR

MARKETING OF SERVICES

ADVERTISING AND BRAND MANAGEMENT

RETAIL MANAGEMENT

PERSONAL SELLING & SALES FORCE MANAGEMENT

DSE III : HUMAN RESOURCE

HUMAN RESOURCE DEVELOPMENT : SYSTEMS AND STRATEGIES

MANAGEMENT OF INDUSTRIAL RELATIONS

TALENT AND KNOWLEDGE MANAGEMENT

PERFORMANCE AND COMPENSATION MANAGEMENT

TRAINING AND MANAGEMENT DEVELOPMENT



B. Sc. (CBCS) COURSE

CBCS Course Structure for B.Sc. (Hons.) Mathematics Programme SEMESTER WISE PLACEMENT OF THE COURSES

Sem	Core Course(14)	Ability Enhancement Compulsory Course (AECC)(2)	Skill Enhancement Course (SEC)(2)	Discipline Specific Elective (DSE)(4)	Generic Elective(GE)(4) (Other than Mathematics Honours)
I	MAT-HC-1016: Calculus(including practical)	ENG-AE-1014			MAT-HG-1016 / MAT-RC-1016 MAT-HG 1026
	MAT-HC-1026: Algebra				
II	MAT-HC-2016: Real Analysis	ENV-AE-2014			MAT-HG-2016 / MAT-RC-2016 MAT-HG-2026
	MAT-HC-2026: Differential Equations(including practical)				
III	MAT-HC-3016: Theory of Real Functions		MAT-SE-3014 MAT-SE-3024		MAT-HG-3016 / MAT-RC-3016 MAT-HG-3026
	MAT-HC-3026: Group Theory-I				
	MAT-HC-3036: Analytical Geometry				
IV	MAT-HC-4016: Multivariate Calculus		MAT-SE-4014 MAT-SE-4024		MAT-HG-4016 / MAT-RC-4016 MAT-HG-4026
	MAT-HC-4026: Numerical Methods (including practical)				
	MAT-HC-4036: Ring Theory				
V	MAT-HC-5016: Riemann Integration and Metric spaces			DSE-1 MAT-HE-5016 MAT-HE-5026 MAT-HE-5036	
	MAT-HC-5026: Linear Algebra			DSE-2 MAT-HE-5046 MAT-HE-5056 MAT-HE-5066	
VI	MAT-HC-6016: Complex Analysis			DSE-3 MAT-HE-6016 MAT-HE-6026 MAT-HE-6036 MAT-HE-6046	
	MAT-HC-6026: Partial Differential Equations (including practical)			DSE-4 MAT-HE-6056 MAT-HE-6066 MAT-HE-6076 Project In lieu of DSE-3 and DSE-4	

Legends: HC: Core Papers

HE: Discipline Specific Elective Papers

SE: Skill Enhancement Papers HG: Generic Elective Papers

Course Structure for CBCS in B. Sc. Botany Hounours as per requirement of UGC

SEMESTER	COURSE OPTED	COURSE NAME	Credits
I	ENG-AE-1014	English communications	4
	BOT-HC-1016	Phycology and Microbiology	4
	BOT-HC-1016 (Practical)	Phycology and Microbiology	2
	BOT-HC-1026	Biomolecules and Cell Biology	4
	BOT-HC-1026 (Practical)	Biomolecules and Cell Biology- Practical	2
II	ENV-AE-2014	Environmental Studies	4
	BOT-HC-2016	Mycology and Phytopathology	4
	BOT-HC-2016 (Practical)	Mycology and Phytopathology- Practical	2
	BOT-HC-2026	Archegoniate	4
	BOT-HC-2026 (Practical)	Archegoniate- Practical	2
III	BOT-HC-3016	Morphology Anatomy and of Angiosperm	4
	BOT-HC-3016 (Practical)	Morphology Anatomy and of Angiosperm –Practical	2
	BOT-HC-3026	Economic Botany	4
	BOT-HC-3026 (Practical)	Economic Botany-Practical	2
	BOT-HC-3036	Genetics	4
	BOT-HC-3036 (Practical)	Genetics- Practical	2
	1. BOT-SE-3014 2. BOT-SE-3024	SEC-1 (any one) 1. Biofertilizers 2. Herbal Technology	4

IV	BOT-HC-4016	Molecular Biology	4
	BOT-HC-4016 (Practical)	Molecular Biology- Practical	2
	BOT-HC-4026	Plant Ecology and Phytogeography	4
	BOT-HC-4026 (Practical)	Plant Ecology and Phytogeography – Practical	2
	BOT-HC-4036	Plant Systematics	4
	BOT-HC-4036 (Practical)	Plant Systematics Practical	2
	1. BOT-SE-4014 2. BOT-SE-4024 3. BOT-SE-4034	SEC-II (any one) 1. Nursery and Gardening 2. Floriculture 3. Intellectual Property Rights	4
V	BOT-HC-5016	Reproductive Biology of Angiosperms	4
	BOT-HC-5016 (Practical)	Reproductive Biology of Angiosperm – Practical	2
	BOT-HC-5026	Plant Physiology	4
	BOT-HC-5026 (Practical)	Plant Physiology- Practical	2
	BOT-HE-5016	DSE-1 Natural Resource Management	4
	BOT-HE-5016 (Practical)	DSE-1 Practical Natural Resource Management – Practical	2
	BOT-HE-5026	DSE-2 Horticultural Practices and Post-Harvest Technology	4
	BOT-HE-5026 (Practical)	DSE-2 Practical Horticultural Practices and Post-Harvest Technology-Practical	2

VI	BOT-HC-6016	Plant Metabolism	4	
	BOT-HC-6016 (Practical)	Plant Metabolism- Practical	2	
	BOT-HC-6026	Plant Biotechnology	4	
	BOT-HC-6026 (Practical)	Plant Biotechnology- Practical	2	
	BOT-HE-6016	DSE-3 Industrial and Environmental Microbiology	4	
	BOT-HE-6016 (Practical)	DSE-3 Industrial and Environmental Microbiology-Practical	2	
	Discipline Centric Elective-4 (Theory & practical / Project Work)	Either 1 or 2 below		
	1.BOT-HE-6026	DSE-4 1.Analytical Techniques in Plant Sciences	4	6
	1.BOT-HE-6026 (Practical)	DSE-4 1.Analytical Techniques in Plant Sciences-Practical	2	
	2.BOT-HE-6036	DSE-4 2. Project Work/ Dissertation	6	
Total Credits in B. Sc. Botany Honours: 116				

SCHEME FOR CHOICE BASED CREDIT SYSTEM IN B.Sc. Honours (Zoology)

SEMESTER	COURSE CODE	COURSE NAME	Credits
I	ENG-AE-1014	English Communications	4
	ZOO-HC-1016	Non Chordates I: Protista to Pseudocoelomates	4+2=6
		NON Chordates-I Lab	
	ZOO-HC-1026	Principles of Ecology	4+2=6
		Principles of Ecology Lab	
	AAA-HG-1YY6	GE-1	4/5
		Generic Elective 1 Practical/Tutorial	2/1
Total Credits in Semester I			22
II	Ability Enhancement Compulsory Course-II**	Environmental Studies	4
	ZOO-HC-2016	Non Chordates-II: Coelomates	4+2=6
		NON Chordates-II Lab	
	ZOO-HC-2026	Cell Biology	4+2=6
		Cell Biology Lab	
	AAA-HG-2YY6*	GE-2	4/5
		Generic Elective 2 Practical/Tutorial	2/1
Total Credits in Semester II			22
III	ZOO-HC-3016	Diversity of Chordates	4+2=6
		Diversity of Chordates Lab	
	ZOO-HC-3026	Physiology: Controlling and Coordinating Systems	4+2=6
		Physiology Controlling and Coordinating Systems Lab	
	ZOO-HC-3036	Fundamental of Biochemistry	4+2=6
		Fundamental of Biochemistry Lab	
	ZOO-SE-3YY4†	SEC-1	4
AAA-HG-3YY6*	GE-3	4/5	

		Generic Elective Practical/Tutorial	3	2/1
Total Credits in Semester III				28
IV	ZOO-HC-4016	Comparative anatomy of Vertebrate		4+2=6
		Comparative Anatomy of Vertebrate Lab		
	ZOO-HC-4026	Physiology Life Sustaining systems		4+2=6
		Physiology Life Sustaining systems Lab		
	ZOO-HC-4036	Biochemistry of Metabolic process		4+2=6
		Biochemistry of Metabolic Process Lab		
	ZOO-SE-4YY4†	SEC -2		4
	AAA-HG-4YY 6*	GE-4		4/5
	Generic Elective Practical/tutorial		2/1	
Total Credits in Semester IV				28
V	ZOO-HC-5016	Molecular Biology		4+2=6
		Molecular Biology Lab		
	ZOO-HC-5026	Principles of Genetics		4+2=6
		Principles of genetics Lab		
	ZOO-HE-5YY6‡	DSE-1		4+2=6
		DSE-1 Lab		
	ZOO-HE-5YY6‡	DSE-2		4+2=6
	DSE-2 Lab			
Total Credits in Semester V				24
VI	ZOO-HC-6016	Developmental Biology		4+2=6
		Developmental Biology Lab		
	ZOO-HC-6026	Evolutionary Biology		4+2=6
		Evolutionary Biology Lab		
	ZOO-HE-6YY6‡	DSE-3		4+2=6
		DSE-3 Lab		
	ZOO-HE-6YY6‡	DSE-4		4+2=6

Course Structure for B.Sc. in Physics (Honours Under CBCS)

Type→	Core	AECC	SEC	DSE	GE				
Credits→	14 × 6 = 84	2 × 4 = 8	2 × 4 = 8	4 × 6 = 24	4 × 6 = 24				
Semester I	PHY-HC-1016	ENG-AE-1014			AAA-HG-1016				
	PHY-HC-1026								
Semester II	PHY-HC-2016	ENV-AE-2014					BBB-HG-2016		
	PHY-HC-2026								
Semester III	PHY-HC-3016						PHY-SE-3XX4		CCC-HG-3016
	PHY-HC-3026								
	PHY-HC-3036								
Semester IV	PHY-HC-4016			PHY-SE-4XX4					DDD-HG-4016
	PHY-HC-4026								
	PHY-HC-4036								
Semester V	PHY-HC-5016				PHY-HE-5XX6				
	PHY-HC-5026				PHY-HE-5YY6				
Semester VI	PHY-HC-6016								PHY-HE-6XX6
	PHY-HC-6026		PHY-HE-6YY6						

SCHEME FOR CHOICE BASED CREDIT SYSTEM IN B.Sc. (Honours (Chemistry))

SEMESTER	COURSE CODE	COURSE NAME	Credits
I	ENG-AE-1014	English Communications	4
	CHE-HC-1016	Inorganic Chemistry-I	4+2=6
		Inorganic Chemistry-I Lab	
	CHE-HC-1026	Physical Chemistry-I	4+2=6
		Physical Chemistry-I Lab	
AAA-HG-1YY6*	GE-1	4+2/5+1=6	
	Generic Elective -1 Practical/Tutorial		
Total Credits in Semester I			22
II	Ability Enhancement Compulsory Course-II**	Environmental Studies	4
	CHE-HC-2016	Organic Chemistry-I	4+2=6
		Organic Chemistry-I Lab	
	CHE-HC-2026	Physical Chemistry-II	4+2=6
		Physical Chemistry-II Lab	
AAA-HG-2YY6*	GE-2	4+2/5+1=6	
	Generic Elective -2 Practical/Tutorial		
Total Credits in Semester II			22
III	CHE-HC-3016	Inorganic Chemistry-II	4+2=6
		Inorganic Chemistry-II Lab	
	CHE-HC-3026	Organic Chemistry-II	4+2=6
		Organic Chemistry-II Lab	
	CHE-HC-3036	Physical Chemistry-III	4+2=6
		Physical Chemistry-III Lab	
CHE-SE-3YY4†	SEC-1	4	
AAA-HG-3YY6*	GE-3	4+2/5+1=6	
	Generic Elective -3 Practical/Tutorial		
Total Credits in Semester III			28
IV	CHE-HC-4016	Inorganic Chemistry-III	4+2=6
		Inorganic Chemistry-III Lab	
	CHE-HC-4026	Organic Chemistry-III	4+2=6
		Organic Chemistry-III Lab	
	CHE-HC-4036	Physical Chemistry-IV	4+2=6
		Physical Chemistry-IV Lab	
CHE-SE-4YY4†	SEC -2	4	
AAA-HG-4YY6*	GE-4	4+2/5+1=6	
	Generic Elective -4 Practical		
Total Credits in Semester IV			28
V	CHE-HC-5016	Organic Chemistry-IV	4+2=6



		Organic Chemistry-IV Lab	
	CHE-HC-5026	Physical Chemistry-V Physical Chemistry-V Lab	4+2=6
	CHE-HE-5YY6‡	DSE-1 DSE-1 Lab	4+2=6
	CHE-HE-5YY6‡	DSE-2 DSE-2 Lab	4+2=6
Total Credits in Semester V			24
VI	CHE-HC-6016	Inorganic Chemistry-IV Inorganic Chemistry-IV Lab	4+2=6
	CHE-HC-6026	Organic Chemistry-V Organic Chemistry-V Lab	4+2=6
	CHE-HE-6YY6‡	DSE-3 DSE-3 Lab	4+2=6
	CHE-HE-6YY6‡	DSE-4 DSE-3 Lab/tutorial	4+2=6
Total Credits in Semester VI			24
Grand Total Credits			148



REQUIREMENT FOR AN UNDER GRADUATE DEGREE

The following table indicates the requirements for successful completion of undergraduate degree in CBCS under Gauhati University –

DEGREE	MINIMUM REQUIREMENTS
Undergraduate Degree with Honours (all disciplines)	<ul style="list-style-type: none"> • 14 core papers in that discipline • 2 Ability Enhancement Compulsory Courses • 2 Skill Enhancement Courses (minimum) • 4 Discipline Specific Elective • 4 Generic Elective papers
Undergraduate Degree (in Science)	<ul style="list-style-type: none"> • 4 core papers each in three disciplines of choice • 2 Ability Enhancement Compulsory Courses • 4 Skill Enhancement Courses (minimum) • 2 papers each of Discipline Specific Elective papers based on three disciplines of choice selected above respectively.
Undergraduate Degree in Humanities/ Social Sciences/Commerce	<ul style="list-style-type: none"> • 4 core papers each in two disciplines of choice • 2 core papers each in English and MIL/AIt English respectively. • 2 Ability Enhancement Compulsory Courses • 4 Skill Enhancement Courses (minimum) • 2 papers each from a list of Discipline Specific Elective papers based on the two disciplines of choice selected above • 2 papers from the list of Generic Elective papers.

Credit Allocation (B.Sc. Honours)

B.Sc. G.U. syllabus link : **You can directly view the syllabi at <https://syllabus.gauhati.ac.in>**

&

<https://syllabus.gauhati.ac.in/ug/courses/honours/chemistry>

Course	*Credits	
	Theory + Practical	Theory + Tutorial
I. Core Course (6 Credits)		
(14 Papers)	14×4=56	14×5=70
Core Course Practical / Tutorial*		
(14 Papers)	14×2=28	14×1=14
II. Elective Course (6 Credits)		
(8 Papers)		
A.1. Discipline Specific Elective (4 Papers)	4×4=16	4×5=20
A.2. Discipline Specific Elective Practical / Tutorial* (4 Papers)	4×2=8	4×1=4
B.1. Generic Elective / Interdisciplinary (4 Papers)	4×4=16	4×5=20
B.2. Generic Elective Practical/Tutorial* (4 Papers)	4×2=8	4×1=4
Optional Dissertation or project work in place of one Discipline Specific Elective paper (6 credits) in 6th Semester		
III. Ability Enhancement Courses		
1. Ability Enhancement Compulsory Courses (AECC) (2 Papers of 4 credit each)	2×4=8	2×4=8
Environmental Science		
English Communication		
2. Skill Enhancement Courses (SEC) (Minimum 2) (2 Papers of 4 credit each)	2×4=8	2×4=8
Total credit	148	148

*wherever there is a practical there will be no tutorial and vice-versa.

Credit Allocation (BA/B.Com. Honours)

B.Com. G.U. syllabus link : **You can directly view the syllabi at <https://syllabus.gauhati.ac.in>**

&
<https://syllabus.gauhati.ac.in/ug/courses/honours/commerce>

Course	*Credits	
	Theory + Practical	Theory + Tutorial
I. Core Course (6 Credits)		
(14 Papers)	14×4=56	14×5=70
Core Course Practical / Tutorial*		
(14 Papers)	14×2=28	14×1=14
II. Elective Course (6 Credits)		
(8 Papers)		
A.1. Discipline Specific Elective (4 Papers)	4×4=16	4×5=20
A.2. Discipline Specific Elective Practical / Tutorial* (4 Papers)	4×2=8	4×1=4
B.1. Generic Elective / Interdisciplinary (4 Papers)	4×4=16	4×5=20
B.2. Generic Elective Practical/Tutorial* (4 Papers)	4×2=8	4×1=4
Optional Dissertation or project work in place of one Discipline Specific Elective paper (6 credits) in 6th Semester		
III. Ability Enhancement Courses		
1. Ability Enhancement Compulsory Courses (AECC) (2 Papers of 4 credit each)	2×4=8	2×4=8
Environmental Science		
English/MIL Communication		
2. Skill Enhancement Courses (SEC) (Minimum 2) (2 Papers of 4 credit each)	2×4=8	2×4=8
Total credit	148	148

*wherever there is a practical there will be no tutorial and vice-versa.

Credit Allocation (B.Sc. Regular)

Course	*Credits	
	Theory + Practical	Theory + Tutorial
I. Core Course (6 Credits)		
(12 Papers)	12×4=48	12×5=60
04 Courses from each of the 03 disciplines of choice		
Core Course Practical / Tutorial*		
(12 Papers)	12×2=24	12×1=12
II. Elective Course (6 Credits)		
(6 Papers)	6×4=24	6×5=30
Two papers from each discipline of choice including paper of interdisciplinary nature		
Elective Course Practical / Tutorial*	6×2=12	6×1=6
Two papers from each discipline of choice including paper of interdisciplinary nature		
Optional Dissertation or project work in place of one Discipline Specific Elective paper (6 credits) in 6th Semester		
III. Ability Enhancement Courses		
1. Ability Enhancement Compulsory Courses (AECC) (2 Papers of 4 credit each)	2×4=8	2×4=8
Environmental Science		
English Communication		
2. Skill Enhancement Courses (SEC) (4 Papers of 4 credit each)	4×4=16	4×4=16
Total credit	132	132

*wherever there is a practical there will be no tutorial and vice-versa.

Credit Allocation (B.Com. Regular)

Course	*Credits	
	Theory + Practical	Theory + Tutorial
I. Core Course (6 Credits)		
(12 Papers)	12×4=48	12×5=60
Two papers – English		
Two papers – MIL/Alt English		
Four papers – Discipline 1		
Four papers – Discipline 2		
Core Course Practical / Tutorial*	12×2=24	12×1=12
(12 Practical/Tutorials)		
II. Elective Course (6 Credits)		
(6 Papers)	6×4=24	6×5=30
Two papers – Discipline 1 specific		
Two papers – Discipline 2 specific		
Two papers – Inter disciplinary		
Two papers from each discipline of choice including paper of interdisciplinary nature		
Elective Course Practical / Tutorial*	6×2=12	6×1=6
(6 Practical/Tutorials*)		
Two papers – Discipline 1 specific		
Two papers – Discipline 2 specific		
Two papers – Generic (Inter disciplinary)		
Two papers from each discipline of choice including paper of interdisciplinary nature		
Optional Dissertation or project work in place of one Discipline Specific Elective paper (6 credits) in 6th Semester		
III. Ability Enhancement Courses		
1. Ability Enhancement Compulsory Courses (AECC) (2 Papers of 4 credit each)	2×4=8	2×4=8
Environmental Science		
English/MIL Communication		
2. Skill Enhancement Courses (SEC) (4 Papers of 4 credit each)	4×4=16	4×4=16
Total credit	132	132

*wherever there is a practical there will be no tutorial and vice-versa.

Results

A candidate shall be awarded a Degree on passing all the 6 Semester examination. Final results will be worked out by adding up total marks secured in all the 6 Semester examination. and result will be declared on the basis of CGPA system adopted by Guwahati University. Students getting 50% or more but less 60% in aggregate will be declared as having passed in 2nd class & those securing 60% & above will get 1st class.

A failed candidate eligible to appear in a maximum of 2 back papers in Term End Semester examination, provided he/she has fulfilled all the terms and conditions of GU Exam regulation. A student will be allowed to clear 6 Semesters in maximum 5 years. He/she will not be allowed to take more than 3 chances in any Semester. A students who could not appear or failed in any Semester will be allowed to clear the same as follows.

- (i) 1st Semester with the regular 3rd / 5th semester.
- (ii) 2nd Semester with the regular 4th / 6th semester.

If a candidate secured pass marks in internal evaluation but has not cleared any of the Semester Examination then he/she will be allowed to appear in the next Semester examination, but his/her final results after 4th Semester will be kept with-held until he/she clears the entire backlog.

If a candidate fails in a Semester Examination, the marks secured by him/her in internal evaluation in each subject, shall be carried over to the next Semester Examination, provided he/she obtains the minimum pass marks which shall remain valid for 2 years only.

Research Project Report

The College provides an opportunity to the students to conduct Research in different fields. The students shall conduct their Research Project and submit the “Project Report” to their respective guides within 3 months of an academic session. The Report shall be prepared under the guidance of a teacher who shall be referred to as the Guide of the Project.

Such research experience shall help the students in their future research endeavors such as MPhil, Phd., etc.



RULES AND REGULATIONS

- A. All powers of maintaining discipline are vested with the Principal and his decisions shall be final in all matters. The Principal also reserves the right in modifying the rules and regulations made by the College, as and when necessary.
- B. All the departments of the College (including library) will function according to rules made by the Principal on that behalf from time to time.
- C. Students must observe silence in the College premises. They must not loiter in passage and college corridors during class hours.
- D. Students must be punctual in attendance and must be on their seats at the commencement of lectures. Seat will be forfeited if a student in any semester remains absent for a long time and his or her name will be deleted from the register automatically. As such student cannot claim the seat without prior valid reason. Any leave for the student must be taken from the Principal prior to the leave. Medical Certificate must be submitted before not after taking the leave. Any representative from the family of the student can submit leave application with supporting documents.
- E. No Society or Association of the students will be started without the permission of the Principal. The societies and associations shall be subjects to such guidance and control as the college administration may prescribe from time to time.
- F. All notices desired to be pasted or circulated by the students anywhere in the College premises shall require the approval of the Principal.
- G. No person shall be invited to address or entertain in the College without the previous permission of the Principal.
- H. Subject for debate or items of entertainment by the students in the College shall first be approved by the Principal. A responsible person approved or nominated by the Principal shall be in the chair at all College debate and social functions.
- I. The College reserves the right to expel any student at any time for any reason deemed by the Principal as misbehavior in the campus of the institution.
- J. The Principal reserves the right to remove the name of any student from attendance register for failure to pay the institute's dues in time.
- K. Students are required to show due regard for rights and properties of the institution. Any student found guilty of tampering/damaging the property shall be punishable and may be liable to expulsion from the College.
- L. Student must ensure that they attend their classes at least 75% without which they will not be qualified to attend the final examination.
- M. RAGGING is a criminal offence. Any kind of Ragging is strictly prohibited both inside and outside the campus.
- N. Summary of UGC Regulations on Curbing the menace of ragging in Higher Educational Institutions, 2009.

What Constitutes Ragging:

Ragging constitutes one or more of any of the following acts:

- a) Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student.
- b) Indulging in rowdy or in disciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student.
- c) Asking any student to do any act which such student will not in the ordinary course do

- and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student.
- d) Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher.
 - e) Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students.
 - f) Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;
 - g) Any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student.
 - h) Any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.
- ▶ The Anti-Ragging Committee of the institution shall take an appropriate decision, in regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging established in there commendations of the Anti-Ragging Squad.
 - ▶ The Anti-Ragging Committee may, depending on the nature and gravity of the guilt established by the Anti-Ragging Squad, award, to those found guilty, one or more of the following punishments, namely;
 - i) Suspension from attending classes and academic privileges.
 - j) With holding/with drawing scholarship/fellowship and other benefits.
 - k) Debarring from appearing in any test/examination or other evaluation process.
 - l) With holding results.
 - m) Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
 - n) Suspension / expulsion from the hostel.
 - o) Cancellation of admission.
 - p) Rustication from the institution for period ranging from one to four semesters.
 - q) Expulsion from the institution and consequent debarring from admission to any other institution for a specified period.
 - ▶ Provided that where the persons committing or abetting the act of ragging are not identified, the institution shall resort to collective punishment.
 - ▶ An appeal against the order of punishment by the Anti-Ragging Committee shall lie,
 - (i) in case of an order of an institution, affiliated to or constituent part, of a University, to the Vice- Chancellor of the University;
 - (ii) in case of an order of a University, to its Chancellor,
 - (iii) in case of an institution of national importance created by an Act of Parliament, to the Chairman or Chancellor of the institution, as the case may be.
 - ▶ Where in the opinion of the appointing authority, a lapse is attributable to any member of the faculty or staff of the institution, in the matter of reporting or taking prompt action to prevent an incident of ragging or who display an apathetic or insensitive attitude towards complaints of ragging,

or who fail to take timely steps, whether required under these Regulations or otherwise, to prevent an incident or incidents of ragging, then such authority shall initiate departmental disciplinary action, in accordance with the prescribed procedure of the institution, against such member of the faculty or staff. Provided that where such lapse is attributable to the Head of the institution, the authority designated to appoint such Head shall take such departmental disciplinary action; and such action shall be without prejudice to any action that maybe taken under the penal laws for abetment of ragging for failure to take timely steps in the prevention of ragging or punishing any student found guilty of ragging. Students in distress owing to ragging related incidents can access the National Anti-Ragging Helpline 1800-5522 (Toll Free) for contact M/s Syrex Info services India Pvt. Ltd., J-1, Udyog Nagar, Near DD Motors, Rohtak Road, Peera Garhi, New Delhi-110041. Website: www.antiragging.in and also contact to the Monitoring Agency for the Anti Ragging Helpline Aman Satya Kachroo Trust, 689, Sector-23, Gurgaon, Haryana-122017, Email: infor@amanmovement.org and Mobile No. 09871170303, 09818400116 (Only in case of emergency)

College campus is a No Smoking, No Tobacco,
No. Guthka, No Drugs and No Alcohol Zone.

*“If you get involved in fears about the future,
we shall miss the chances that the present offers us.”*



Our Faculty and Staff

Principal

Dr. Mriganka Saikia, M.A., MPhil, Ph.D

Vice Principal

Mr. P.K. Hazarika, M.Com, L.L.B.

Department of Assamese

Mr Bhupesh Tumung. M.A., NET

Department of Hindi

Mr. J.I. Pathan, M.A.

Department of English

Dr. J. Sarma, M.A.,Ph.D

Department of Management

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College Address	Nagaon G.N.D.G. Commerce College Panigaon, Jyotinagar, Pin : 782003
College Telephone No.	(03672) 255044
College E-mail	ngndgcc@gmail.com
College Website	www.gndgccollege.edu.in
Contact Nos.	
Principal	8638027327(M)
Vice Principal No.	9435739053(M)



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This is to certify that

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