

MENTOR-MENTEE CELL

NAGAON G.N.D.G. COMMERCE COLLEGE NAGAON :: ASSAM

Nagaon G.N.D.G. Commerce College is committed to provide a support mechanism to meet the academic needs of the learners. This policy applies to all mentors and mentees who take part in the academic programme. It aims to ensure that learners have the opportunity to work with a mentor who will offer support and guidance on academic issues. Thus, a personal relationship is created for a better understanding of the student's aspirations, strengths, and weaknesses. The College is committed to regularly reviewing the effectiveness of the Mentoring Policy and procedures and making adjustments as and when necessary in response to the needs of those involved.

*Responsibilities of a Mentor:


1. Each student is to be allocated a faculty mentor at the time of admission.
2. A mentor will provide support to 15 to 20 mentees.
3. Mentors organize a class-wise meeting of mentees at the beginning of the semester.
4. The mentors should try to understand their mentees and help their mentees settle well in the new environment.
5. The mentor will act as a guide, coach, and role model for the mentees.
6. The mentor should interact periodically with the mentees to review the experience gained and set objectives for the next period.
7. The mentor will play a critical role in the mentees' Internship and Placements by helping them prepare for the professional competence programme.
8. They promote the use of e-resources in the library.

*Responsibilities of a Mentee:

1. Mentees should be regular and punctual during meetings with the mentor.
2. They must adhere to the Mentoring Programme procedures.
3. They must attend training as directed by the mentor.
4. It is mandatory for the students to fill out their mentoring workbooks during the mentoring sessions.
5. Mentees should maintain a healthy relationship with the mentors.
6. Mentees should meet with their respective mentors at least once a month.
7. The Mentees can share their aims, aspirations, thoughts, concerns, and feelings related to academics and social activities of their free will.

Members of the Mentor Mentee Cell:

1. Dr. Mriganka Saikia, Principal & Chairman.
2. Prof. Mridul Mahanta, V.P.
3. Mr. Mintu Gayan, Convenor (Mobile No. 9954122404)
4. Mr. Bhupesh Tumung, Member
5. Mrs. Rupsikha Goswami, Member
6. Miss. Kasturi Pridarshani Bora, Member


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