

DR. MRIGANKA SAIKIA
Principal
Nagaon GNDG Commerce College
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A. GENERAL INFORMATION

Father's Name: Late. Phanidhar Saikia
 Mother's Name: Mrs. Chandra Prava Saikia
 Date of birth: 31-12-1973
 Cast: Gen
 Permanent Address: Dhing Town, Ward No 1,
 Near Dhing Police Station
 P.O.: Dhing
 Dist: Nagaon
 Pin: 782123, Assam

B. ACADEMIC BACKGROUND

Academic Qualifications (From HSLC to Post Graduation)

Examinations	Name of the Board/Univ	Year of Passing	Percentage of Marks Obtained	Division /Class/ Grade	Subjects
HSLC	SEBA	1990	73.47%	I Division	English, Assamese, General Mathematics, General Science, Social Studies, Advanced Mathematics, Geography
HS	AHSEC	1992	68.8%	I Division	English, Assamese, Logic & Philosophy, Economics, Political Science
B. A.	Gauhati University	1995	60.44% (Major) & 52% (Pass Course)	1 st Class with Distinction	Economics (Major) English, Assamese, Foundation Course, Political Science
M.A.	University of Pune	1997	67.63%	1 st Class	Economics

Research Degree(s)

Degrees	Title	Date of award	University
M. Phil.	ECONOMIC EMPOWERMENT OF		

	WOMEN THROUGH ENTREPRENEURSHIP DEVELOPMENT: A STUDY ON THE PROBLEMS AND PROSPECTS OF WOMEN ENTREPRENEURS OF THE NAGAON DISTRICT OF ASSAM	Jun 2009	Vinayaka Missions University
Ph.D.	TOURISM AND ECONOMIC DEVELOPMENT : A CASE STUDY OF ASSAM	3 rd August, 2018	Nagaland Central University

C. Other Professional Qualifications

- Awarded **P.G. Diploma in Human Resource Development (PGDHRD)** by the National School for Management Studies., Chennai in September, 1998.
- Awarded **3 Months Diploma in Computer Application (DICA)** in the year 2006 by EPITOME

D. Participation in the corporate life

Participation in the corporate life of the institute (Certificate from Head of the Institution is to be produced):

- *Conducting Examinations at the College*
- *As External Officer/ Examiner/ Scrutinizer*
- *Involvement in Student related activities*
- *Member of Editorial Board and other assignment*

E. Administrative Experience

<i>Sl. No</i>	<i>Details</i>	<i>No of Years</i>
1	As Commission Officer in NCC with the rank of Lieutenant	08 years(2004-2012)
2	As Commission Officer in NCC with the rank of Captain	07 years(2012-2019)
3	As Commission Officer in NCC with the rank of Major	2.2 years (From 28 Oct 2019 onward)
4	Head , Department of Economics from August 2017 to August 2020	3 years
5	As Assistant Coordinator of IQAC , Dhing College	1.10 years(From25Feb2020onward)
6	As member of Dhing College Governing Body (GB)	3 Months (From 27 th Sept.2021)

F. Intra University Assignment:

- Appointed as **Assistant Superintendent** for Conducting UGC-NET Examination held on 24th December, 2011 at Salt Christian College, Dimapur by Nagaland Central University vide letter NO.NU/ACAD/69/2009 dated 16/12/2011.
- Appointed as **Paper Setter** in Economics (Honours) for BA/B.Sc. Ist Sem Examination 2021 by Rabindra Nath Tagore University, Hojai vide letter no RTU/co/Exam-I/20/218 dated 20.01.2021

G. Involvement in National Cadet Corps (NCC)

Involvement in National Cadet Corps (NCC), Under Ministry of Defence, Govt. of India

- Obtained **Certificate “A”** at the School Level in the year 1988, under 8 Assam Bn. NCC unit located at Nagaon.
- Completed successfully NCC Pre Commission Training Course from 19th July, 2004 to 16th October, 2004 at Officers Training Academy located at Kamptee, Nagpur, Maharashtra and thereafter got **commission as Lieutenant** with commission no NCC/10110021.
- Completed successfully One Month Refresher Course at Officer Training Academy , Kamptee, Nagpur, Maharashtra from 8th October, 2012 to 06th November, 2012.and promoted to the **Rank of Captain** w.e.f.10-11-2012 vide auth HQ DG NCC letter No 0546/Promotion/NCC HQ/MS(D) dt 02 Jul 2013.
- Completed successfully One Month Refresher Course at Officer Training Academy , Kamptee, Nagpur, Maharashtra from 1st March, 2019 to 30th March, 2019 and promoted to the **Rank of Major** w.e.f.28 Oct 2019 vide auth HQ DG NCC letter No 0546/Pro/NCC HQ/MS(ANO) dt 19 Nov, 2019.,NCC Dte NER Letter No 3007/05/Pro/ANOs/Shg/Pers(A)/NCC Dt 03Dec 2019.,NCCGp HQ, Tezpur Letter No. 6004/11/Pro- ANOs/Pers(A)/NCC Dt 13 Jan 2020 .
- Appointed as **Member/Examiner** for conducting “B” Certificate Exam on 09 Feb 2020 at ADP College , Nagaon at 0800 hrs onwards
- Appointed as **Member/Examiner** for conducting “C” Certificate Exam on 18 Oct 2020 at Kendriya Vidyalaya , Nagaon at 0800 hrs onwards
- Appointed as **Member/Examiner** for conducting “C” Certificate Exam on 18 Sept.2021 at Kendriya Vidyalaya , Nagaon at 0800 hrs onwards
- Appointed as **Examiner** for evaluation “C” Certificate Examination Answer Sheets on 21 and 22 Sept.2021 at 8 Assam Bn Ncc Office , Nagaon from 1000 hrs to 1600 hrs.
- Appointed as **Resource Person** to conduct a Webinar on New Education Policy 2020 under the command and control of 8 Assam Bn NCC, Nagaon

H. National Level NCC Camps Attended:

- Army Attachment Camp at Tenga (Arunachal Pradesh) w.e.f. 23 May 05 to 06 Jun, 2005.

- National Integration Camp at Ranchi, Jharkhand, 2006.
- Combined Annual Training Camp at Happy-Valley, Shillong, Meghalaya from 17-12-2006 to 28-12-2006.
- National Integration Camp – RDC at Ghaziabad, UP from 19 Jan’ 2009 to 30 Jan’ 2009.
- National Integration Camp at Arakkonam ,Kanchipuram, Tamil Nadu from 07 Dec 2009 to 18 Dec 2009.

I. State Level NCC Camps Attended:

- Combined Annual Training Camp (CATC) at Harchura , Sonitpur from 30 Aug 05 to 10 September 05.
- Combined Annual Training Camp II (CATC -II) at Phulbari , Sonitpur from 02 Dec 07 to 11 Dec 07.
- Combined Annual Training Camp I (CATC -I) at Dhing College , Nagaon from 08 Jul 09 to 17 Jul 09.
- Combined Annual Training Camp III (CATC -III) at Haiborgaon , Nagaon from 24 Sept 10 to 03 Oct 10.
- Combined Annual Training Camp I (CATC -I) at KV -1, Solmara , Sonitpur from 07 Jun 2014 to 16 Jun 2014.
- Combined Annual Training Camp (CATC) at Mohkhuli , Nagaon from 06 September 2017 to 15 September 2017.
- Combined Annual Training Camp XV (CATC - XV) at JNV,Dhing , Nagaon from 21 May 2018 to 30 May 2018.
- Combined Annual Training Camp 63 (CATC - 63) at JNV,Dhing , Nagaon from 13 Oct 2018 to 22 Oct 2018.
- Combined Annual Training Camp 77 (CATC - 77) at JNV,Dhing , Nagaon from 03 Oct 2019 to 12 Oct 2019.

J. Award/ Felicitation:

- Awarded at NCC Combined Annual Training Camp (CATC) held at Happy Valley, Shillong in the year 2006 with **CATC- GOLD Medal**
- An Award was received from the Honorable Governor of Meghalaya Shri Tathagata Roy,at NCC Day function held at Raj Bhawan , Shillong, on 28th November,2019 in **appreciation of outstanding contribution towards NCC activities.**

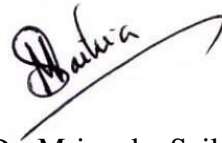
K. Government Duties/ Responsibilities

- Appointed as **Member** of District Planning and Monitoring Committee (DPMC)by Deputy Commissioner, Nagaon in the 2006.

- Appointed as **Master Trainer** for 2nd Phase Population Census, under Census of India 2011 vide letter no NR(CEN)6/2110-11/75 Dated 16-12-2010.
- Engaged with **Charge Level Work** with Circle Officer, Dhing Rev. Circle in the Socio-Economic & Caste Census/2011 w.e.f. 30/12/2011 to 12/02/2012 in the Circle Office vide letter no DCO.2011/1144, Dtd 28/12/2011.
- Appointed as **Master Trainer** for Socio-Economic and Caste Census/2011 vide letter no DCO.2012/21-A Dtd. 9/1/2012.
- Appointed as **External Evaluator** for conducting evaluation of Schools from 11th to 13th October ,2017 by Office of the District Mission Co-ordinator, Axom Sarba Sikha Abhijan Misson, Govt. of Assam vide letter no SSA/NGN/DPO(TT)/Gunotsav/72/17/352 Date 26-09-2017.
- Conducted the NAMAMI BRAHAMAPUTRA FESTIVAL, 2017 as **ANCHOR** held at DHING organized by District Administration, Nagaon.
- Appointed as **External Evaluator** for conducting evaluation of Schools from 09th to 11th October, 2018 by Office of the District Mission Co-ordinator, Axom Sarba Sikha Abhijan Misson, Govt. of Assam vide letter no SSA/NGN/DPO(TT)/Gunotsav/72/17/ Part-1/649 Date 05.10.2018.
- Appointed as **External Evaluator** for conducting evaluation of School on 27th November,2018 by Office of the District Mission Co-ordinator, Axom Sarba Sikha Abhijan Misson, Govt. of Assam vide letter no SSA/NGN/DPO(TT)/Gunotsav/72/17/ Part-1/793 Date 20.11.2018.
- Appointed as **Presiding Officer** in different Parliament, Assembly and Panchyat Election held in Assam w.e.f. 2002 to till date.
- Appointed as **Counting Supervisor** in different Parliament, Assembly and Panchyat Election held in Assam w.e.f. 2002 to till date.
- Appointed as **ZONAL OFFICER** for 84 Batadroba LAC in the Lok Sabha Election,2019 by Deputy Commissioner and District Election Officer , Nagaon vide letter no NPE/PC/02/2019/55 Dated 04/03/2019.
- Appointed as **FIELD TRAINER** for the smooth conduct of training of Census Supervisor and Enumerators by Deputy Commissioner and Principal Census Officer, Nagaon District for the ensuing Census of India 2021 vide letter no NGN (CENSUS)/4/2020/67 Dated: 06/03/2020.
- Appointed as Member of **Centre Management Team (CMT)** by the Circle Officer, Dhing Revenue Circle, to facilitate of persons under COVID – 19 vide letter no DCO/DM/05-Pt-1/2020/14 Dated 16/05/2020.
- Appointed as **Member of Block Task Force Team** regarding Covid 19 Vaccination under Dhing BPHC vide letter no DPHC/11/2021 Dated 11th Jan 2021 by SDMO & HO , Dhing BPHC.
- Appointed as **FLC Officer** of EVM and VVPAT in connection with Assam Legislative Assembly Election, 2021by Deputy Commissioner & District Election Officer, Nagaon vide letter no NE 06/2018/pt.III/28 –A dated 22/01/2021.
- Appointed as Member of **Republic Day** and **Independence Day** Celebration Committee every Year since 2008 organized centrally by the Office of the Circle Officer , Dhing Revenue Circle, Govt. of Assam.

L. Involvement in Socio - Cultural Activities

- Life-Time Member of Asom Sahitya Sabha with registration No -10348.
- Life-Time Member of Sri Sri Jagannath Mandir Parichalana Samittee with registration No –JM. 0025.
- Cultural Secretary of Sri Sri Jagannath Mandir Parichalana Samittee for the Year 2006 to 2009.
- Assistant Secretary of Sri Sri Jagannath Mandir Parichalana Samittee for the Year 2014 to 2017.
- Assistant Secretary of Sri Sri Jagannath Mandir Rash Ustav Golden Jubilee Celebration Committee in the Year 2004.
- Cultural Secretary of Sri Sri Jagannath Mandir Centenary Celebration Committee in the Year 210.
- Involved in Dhing Anchalik Sarbajanin Rongali Bihu utsav Udjapan Committee with different portfolios in different years from 2007 to 2019.
- Involved in Alitangoni Namghar and Krishtri Bikash Kendra as Secretary since 2009.
- Cultural Secretary of Dhing College Golden Jubilee Celebration Committee in the Year 2015.
- Cultural Secretary of Athgaon M.V. School Centenary Udjapan Samity in the Year 2016.
- Vice President, Cultural Section, Dhing K.B.H.S.School Maharajat Jayanti Celebration Samity in theYear 2017.



(Dr. Mriganka Saikia)