
OFFICE OF THE PRINCIPAL
NAGAON G.N.D.G. COMMERCE COLLEGE,
NAGAON, ASSAM
PIN-782003

Quotation Documents for Canteen Service (G+1 Building) at Nagaon G.N.D.G. Commerce College, Nagaon

Ref No.NGNDGCC/2024-25/9883

Dated: 13-05-2024.

Sl.No - 1. Quotation Documents for Canteen Service at College premise.

Reference: As per published in College Notice Board & College Website. 13-05-2024.

Last date of Tender Submission:20-05-2024 at 1:00 P.M.

Tender Opening Date & Time: 20-05-2024 at 3:30 P.M.

NAME OF WORK	TIME OF COMPLETION (service & supply)
Canteen Service at College premise	15 days from the date of Work Order
Cost of Tender Documents	Rs. 500/- (Five hundred) only
Monthly rent (G+1) Tender price	@10000/- + 2000/- = 12000/-
Security money	@60000/-

The Principal Nagaon GNDG Commerce College, Nagaon invites sealed tenders papers affixing non-refundable **court fee stamp of Rs. 8.25 (Rupees eight & twenty five paisa)** only of tenders from the reputed registered Vendors or any other persons for service & supply of **Canteen Service (G+1 Building) at Nagaon G.N.D.G. Commerce College, Nagaon.**

Tender papers can be collected from this office on any working days w.e.f. **13-05-2024 to 20-05-2024 at 11.00 AM** against submissions of **Rs. 500/- (Five hundred)** tender cost money to **Principal, Nagaon G.N.D.G. Commerce College. (Miscellaneous Fund A/c, Nagaon GNDG Commerce College, Account No. 34997230164 IFSC- SBIN0016522) & Cash payment also accept.** The technical bid and financial bid should be submitted separately for each tender in a sealed envelope super scribed as tender article in the top right-hand cover of the envelope.

The last date of submission of tender papers is **20-05-2024 at 1:00 P.M. in the Office of the Principal at the designated box.** The tenders will be opened on the same day after **3:30 P.M.** in the presence of authorized representation of the vendors.

The bidder must submit the following documents/items along with their proposal

* Court fees Stamp of Rs. 8.25

* Self attested copy of PAN Card & GST Certificate.

Period of Contract :- Three years from the date of agreement.

Contract :-

1. Party can terminate the contract at least two month notice before the termination.

The College authority reserve the right to terminate the contract within 3 days notice, if the party misuse the facilities/premises and even without specifying any reason.

2. Ground floor is open for public.

3. 1st floor is restricted only for college staff and students as college canteen.

4. The party provides catering service: Breakfast/lunch/tea/coffee/snacks as per rate fixed by the college Canteen Management Committee.

5. The party must procure all necessary furniture and other essentials for only ground floor.

6. The electricity charges will be borne by the party/tenant.

The bidders shall put the duly sign and sealed documents of technical bid within a sealed cover Super scribed as

Tender Reference No. :

Cover : Technical Bid, Cover A

Name of the firm, complete address :

Date of Submission :

* Each page of different documents of price bid should be duly signed and affixed office seal. The bidders shall put the duly sign and sealed documents of price bid within a sealed cover super scribed as Tender Reference No. :

Cover : Price Bid, Cover B

Name of the firm, complete address:

Date of Submission:

***(Cover for Bid)**

Sealed Cover A & B shall be placed together inside another cover which shall be sealed and superscribed as Tender Reference No: _____ (write the TR no.) and addressed to **the**

Principal, Nagaon G.N.D.G. Commerce College, Nagaon, Assam. Pin-782003.

B. Other Conditions

I. No bidder shall be allowed at any time on any ground, whatsoever, to claim for revision or modification in the bid paper. To make correction in the tender paper on the ground of clerical error or typographical error etc shall not be entertained after submission of the bid.

II. Supply & service of foods by the successfully selected bidder should be made directly and not through any other agency or third party.

III. The party/firm should have experience of having successfully completed supply & service of Restaurant, Hotel & Bakery shop during last Two (2) years. (Please submit self attested copies of Shop registration etc).

IV. In the cover of the envelope following should be properly written as “Quotation for **Supply & service of Canteen Service.**” The inner and outer envelops shall indicate the name and address of the Bidder.

V. The successful bidder after receiving the work order will have to deposit a bank draft of **Rs. 60000/- (Sixty thousand)** only in favour of Principal, Nagaon GNDG Commerce College, payable at SBI, Panigaon Branch as Security deposit for a period of one (3) years.

VI. Details of Bank Account No.

- a. Name of the Bank.
- b. Branch Code.
- c. IFSC Code.
- d. MICR Code.

C. Cancellation

Canvassing directly or indirectly or through mediator(s) will invite cancellation or Blacklisted of the firms in the college

Ref No. **NGNDGCC/2024-25/9883-A**

Dated: 13-05-2024.

Copy to:

1. The Convenor, Canteen Management Committee, Nagaon G.N.D.G. Commerce College, for favour of kind information.
2. The Coordinator, RUSA Committee, Nagaon G.N.D.G. Commerce College, for information.
3. Accounts Branch/Accountant (Office Copy)
4. The Coordinator, IQAC, for information.
- ✓ 5. In-charge, College Website, (**Mr. M. Gayan**) Publicity through college web page.



Principal

Nagaon G.N.D.G. Commerce College,

Nagaon :: Assam

**PRINCIPAL
NAGAON GNDG
COMMERCE COLLEGE
NAGAON :ASSAM**

Undertaking by the Bidder

To

**The Principal, &
Tender Inviting Authority
Nagaon G.N.D.G. Commerce College
Nagaon, Assam**

Tender Reference No.:

Sir,

I, Sri on behalf of M/S

..... having registered office at.....

.....(complete postal address with PIN) do hereby declare that I have read all the terms & conditions, eligibility criteria and all other relevant instruction in terms of the above cited tender reference no and undertake to comply with all of them. The rates / amount quoted by my firm/enterprise are valid and binding me for acceptance only for works called through the tender.

I do also comply that the TIA has the right to accept or reject any or all the tenders without assigning any reasons.

I read and understand all the terms and conditions of the contract and bind myself to abide by them.

I hereby declare that there is no vigilance or any other legal investigation or course case pending/ contemplated against me and my firm/enterprise at this moment.

I declare that I will follow the institutional rules and regulation if any instructed to me at the time of executing the order if selected.

Signature :

Name :

Designation :

Date &Place :

Name and address of the Firm

Date & Place,

Name and address of the Firm

Undertaking on Fraud and Corruption

Tender Reference No.:

Date :

I, Sri..... representing the firm

..... Under

(Designation) capacity do hereby undertake that, in competing for (and, if award is made to us, in executing) the subject contract for supply under Tender Reference No. _____ dated _____. We shall strictly observe the laws against fraud and corruption in force in the country.

Further, we declare that our firm has not been banned / blacklisted by any organizations or Government.

Signature :

Name :

Designation :

Date &Place :

Name and address of the Firm :

Details Information of Bidder

To,
The Principal,
Nagaon G.N.D.G. Commerce College,
Dist: Nagaon, Assam.

I / We furnishing the details information which are as follows (for organization, they are to submit their detail as mentioned in the documents).

1. Name of Bidder :

(In Block Letter)

2. Power of Attorney Holder :

(in case of Organization)

3. Postal Address :

4. Mobile No. :

5. Email address :

6. Contact person (if any) :

7. Detail of contact person :

8. Trade License No. :

9. Trade License renewed up to:

10. PAN No. :


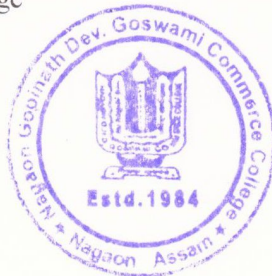
11. GST No.:

Yours faithfully

Full Signature of the Bidder with Seal



Principal
Nagaon GNDG Commerce College
Nagaon :: Assam



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